

# **AGENDA**

CITY OF BOTHELL  
BOTHELL ARTS COMMISSION  
October 10, 2019 - 6:00 pm  
City Hall, 18415 - 101<sup>st</sup> Ave NE  
Conference Room 101

## **CALL TO ORDER**

## **ROLL CALL**

## **APPROVAL OF AGENDA IN ORDER AND CONTENT**

## **PUBLIC COMMENTS**

Attachment A (review updated draft language)

## **SPECIAL PRESENTATION**

## **BUSINESS ITEMS**

1. Consideration of September 12, 2019 Meeting Minutes  
Attachment B

## **COMMENTS FROM COUNCIL LIAISON**

## **REPORTS FROM STAFF**

1. Creative Consultancy Stakeholder Meetings Update

## **REPORTS OF COMMISSION MEMBERS**

1. General Comments and Reports
  - a. Gallery Committee
2. Setting Future Meeting Agendas

## **ADJOURNMENT**

## **Attachment A**

### **Visitor Comments Protocol**

Each person has three minutes to speak unless additional time is requested and approved by the Chair. Comments from the public occur during this time only and at no other time during the remainder of the meeting. The commission may engage in conversation with visitors during this time; however, citizen complaints, concerns, or questions will be encouraged to refer the matter to staff, or asked that the matter be placed on a future arts commission meeting with the appropriate background information provided.

## **Attachment B**

### **Bothell Arts Commission September 12, 2019 Minutes**

#### Call to order

The meeting was called to order at 6:03 pm.

Present: Mike Doane, Chair; Kelly Atkinson, Vice Chair; Katrina Sather; Roy Wilkinson; Liz Byrne

Excused: Ann Lewis;

Unavailable: Tom Agnew, Council Liaison

Staff: DeNae McGee

#### Approval of Agenda

Wilkinson moved to approve the September agenda; Sather seconded; Motion passed unanimously.

#### Public Comments

There were no audience members present.

#### Special Presentation

There were no special presentations.

#### Business Items

1. Wilkinson moved to accept the July minutes as recorded; Sather seconded; Motion passed unanimously.
2. Wilkinson moved to table Bothell Film until after the Cultural Plan has been completed; Byrne seconded; Motion passed unanimously.
3. Sather moved for the city to finish sheet rocking the living wall at city hall and add the wall hanging system so it can function as part of the 2-dimensional gallery until the Cultural Plan has been completed; Atkinson seconded; Motion passed unanimously.
4. Wilkinson moved to elect Atkinson as Chair of the Bothell Arts Commission by acclamation; Sather seconded; Motion passed unanimously. Atkinson moved to elect Sather as Vice Chair but Sather declined. Sather moved to elect Wilkinson as Vice Chair; Byrne seconded; Motion passed unanimously.

#### Comments from Council Liaison

Council Liaison called in advance to announce that he could not attend tonight's meeting.

#### Reports from Staff

1. Funding was not awarded for the building of a 3-dimensional display case for the gallery space. Staff will work with the Gallery Committee to determine if a grant for the same request will be submitted in 2020.

2. A postcard will be developed and printed advertising the Creative Consultancy Stakeholder Meetings scheduled for October to encourage further participation from the Bothell community.

#### Reports of Commission Members

1. General Comments and Reports
  - a. Gallery Committee – An artist reception is planned for our next featured artist, Barbara Wean on Tuesday, November 12 from 4:30 to 6:00 pm. Invites will be sent to Council and boards/commissions as well as to the general public. The Committee will be meeting with staff prior to the next Arts Commission meeting to consider options for replacing the artist scheduled to exhibit in 2020 due to a conflict.
  - b. Wilkinson is still not seeing the BAC meeting announcements on the city's calendar. Staff will look into that and report back at the next meeting.
  - c. Sather has requested further refinement of the Visitor Comments Protocol. Staff will update and present a draft at the October meeting.
  - d. The Cultural Plan will be added to several social platforms such as the Bothell Community Facebook page.
2. There were no future recommended meeting agenda items added.

#### Adjournment

Wilkinson moved to adjourn; Byrne seconded. Motion passed unanimously.  
The meeting adjourned at 7:30 pm