City of Bothell

BOTHELL CITY COUNCIL

*****VIRTUAL MEETING*****

AGENDA

May 5, 2020
BOTHELL CITY HALL
18415 101st AVE NE
BOTHELL, WA 98011

PUBLIC NOTICE: Pursuant to Governor Inslee's Stay Home, Stay Healthy Proclamation, and in effort to curtail the spread of the COVID-19 virus, this City Council meeting will be conducted remotely. You may watch a live feed of the meeting online or listen to it over the telephone. Those wishing to attend in person will be subject to social distancing and maximum occupancy mandates per Governor Inslee's Proclamation.

The Council is providing opportunities for public comment by submitting written comment or in person under the Visitor Comment section of the agenda.

Please see the below links to access remote options:

- Live Stream – https://video.ibm.com/channel/Cud5MUx7Rhq
- BCTV Cable Access Channels 21/26
- Call-in: +1-510-338-9438 USA Toll / Access code: 620 512 910
- Submit Written Comments before 3:00 PM (day of meeting) to: Cityclerk@bothellwa.gov

MEMBERS OF THE CITY COUNCIL

Mayor Liam Olsen

Deputy Mayor Jeanne Zornes
Councilmember Davina Duerr
Councilmember James McNeal
Councilmember Tom Agnew
Councilmember Rosemary McAuliffe
Councilmember Mason Thompson

REGULAR SESSION

Call to Order and Roll Call

1. **Meeting Agenda Approval**
   During this item, the City Council may identify agenda items to be continued, withdrawn, or added.

2. **Presentations, Reports, & Briefings**

   A. Public Engagement Opportunities
      - None at this time.

B. Proclamations
- None at this time.
-

C. Special Presentations
- None at this time.

D. Staff Briefings
- None at this time.

E. City Manager Reports
- Update of City's COVID-19 Response

F. Council Committee Reports

3. Visitor Comment

The Governor's Stay Home Stay Healthy Proclamation under #20-05 is still in place; however, the Governor's Proclamation #20-28 regarding open public meetings is anticipated to be lifted on May 4, 2020. Therefore, tonight's Visitor Comment portion of the meeting will be both in person and in writing. Written comments submitted in writing by 3:00 PM on May 5 have been will be forwarded to all City Councilmembers and will be made part of the record. In person visitors will sign-up using the sign-up sheets provided and will be called to the podium in the order they are received. Each person will get 3 minutes to speak. Social distancing of six feet per the Governor's order must be observed by members of the public.

4. Consent Agenda

All items under this section will be passed with a single motion and vote. These items are of a routine nature. Prior to approval, City Council may request items be withdrawn from the consent agenda for separate discussion. Approval of the consent agenda authorizes the City Manager to implement each item in accordance with the staff recommendation.

Pgs. 5-12 A. Approval of April 7, 2020 and April 21, 2020 Meeting Minutes
Recommended Action: Approve the meeting minutes as presented.

Pgs. 13-14 B. AB #20-053 – Approval of Vouchers
Recommended Action: Approve vouchers for March 2020 totaling $4,030,745.79.

Pgs. 15-16 C. AB #20-054 – Approval of Payroll and Benefit Transactions
Recommended Action: Approve payroll and benefit transactions for March 1 – 31, 2020.

Pgs. 17-20 D. AB # 20-055 – Approval of Change Order 1 with Thomco Construction Inc. for Water Main Replacement.
Recommended Action: Approve Change Order 1 with Thomco Construction for AC Water Main Replacement in the amount of $293,590.55.

5. Public Hearings

- None at this time.

6. Ordinances & Resolutions

- None at this time.

7. Contracts and Agreements

- None at this time.

8. Other Items

- None at this time.

9. Study Session/Update/Discussion Items

- None at this time.

10. Executive Session/Closed Session

- Labor Negotiations pursuant to RCW 42.30.140 4(a) - Anticipated to last one hour/No action expected.

Pursuant to the Washington Open Public Meetings Act, Title 42, Chapter 30, Revised Code of Washington, Sec. 42.30.110 (1), Executive Sessions or Closed Sessions may be held, under certain exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.

10. Adjourn

CERTIFICATE

I hereby certify that the above agenda was posted on 4/30/2020 by 6:00 P.M., on the official website and bulletin board at Bothell City Hall, 18415 101st Avenue NE, Bothell, WA, 98011, in accordance with RCW 42.30.077, at least 24 hours in advance of the published start time of the meeting.

Laura Hathaway, City Clerk

SPECIAL ACCOMODATIONS: The City of Bothell strives to provide accessible meetings for people with disabilities. If special accommodations are required, please contact the ADA Coordinator at (425) 806-6151 at least one day prior to the meeting.

Copies of agenda bills and attachments listed in this agenda may be obtained from the City Clerk's Office the Friday before the meeting.

Bothell City Council meetings are aired live on Bothell Community Television (BCTV) Channel 21/26 (Comcast/Frontier) (available to Comcast and Frontier Cable customers within Bothell City limits). Meetings are generally replayed according to the following schedule (subject to change): Wednesday following the meeting at 10 a.m.; Friday, Saturday and Sunday following the meeting at 10 a.m. and 7 p.m. City Council and Planning Commission meetings and the BCTV schedule are viewable online at www.bothellwa.gov

BOTHELL CITY COUNCIL

*****VIRTUAL MEETING*****

MINUTES

April 7, 2020
BOTHELL CITY HALL
18415 101st AVE NE
BOTHELL, WA 98011

MEMBERS OF THE CITY COUNCIL

Mayor Liam Olsen

Deputy Mayor Jeanne Zornes
Councilmember Davina Duerr
Councilmember James McNeal
Councilmember Tom Agnew
Councilmember Rosemary McAuliffe
Councilmember Mason Thompson

REGULAR SESSION

Call to Order and Roll Call

Mayor Olsen called the meeting to order at 6:00 PM and reviewed the virtual meeting format..

City Clerk Laura Hathaway called roll: All members of the City Council were present. Mayor Olsen was physically present in the Council Chambers; all other Councilmembers were present remotely.

City Manager Jennifer Phillips and City Clerk Laura Hathaway were physically present in the Council Chambers.

1. Meeting Agenda Approval

There were no changes to the meeting agenda.

2. Presentations, Reports, & Briefings

A. Public Engagement Opportunities
- None at this time.

B. Proclamations
- None at this time.

C. Special Presentations
- None at this time.

D. Staff Briefings
- None at this time.

E. City Manager Reports

- Update on City's COVID-19 Response

City Manager Jennifer Phillips gave an update on the City's Covid-19 Response, including the following:

- The City activated the Emergency Communications Center (ECC) on 3/2/20
- Mayor issued an Emergency Proclamation on 3/5/20
- Identified essential services and began process to allow employees to work from home
- Cancelled City Council meetings in March and all Board and Commission meetings for March and April
- Closed all restrooms at City Parks on 3/18; playgrounds were closed shortly thereafter
- Governor issued Stay Home, Stay Healthy order on 3/23/20
- Economic Development & Tourism Managers have been reaching out to local businesses
- The City's quick actions kept staff and services ahead of this order
- Cancelled events (the largest being the 4th of July Parade) and recreation classes.

City Manager Phillips further addressed stating that the economic impacts from this will be dire; sales tax revenue loss is expected to be several million and there is already a structural deficit going into the 2021-2022 budget cycle. There will be serious budget reductions in 2020.

She encouraged everyone to follow the Stay Home/Stay Healthy order and entertained Council questions.

Councilmember McAuliffe thanked City Manager Phillips and staff for their hard work and endurance in handling this crisis. Mayor Olson echoed her comments.

F. Council Committee Reports

Councilmember Duerr gave a brief update on the BRT project.

3. Visitor Comment

None submitted.

4. Consent Agenda

All items under this section will be passed with a single motion and vote. These items are of a routine nature. Prior to approval, City Council may request items be withdrawn from the consent agenda for separate discussion. Approval of the consent agenda authorizes the City Manager to implement each item in accordance with the staff recommendation.

A. Approve the March 3, 2020 City Council Meeting Minutes
Recommended Action: Approve the March 3, 2020 meeting minutes as presented.

B. AB # 20-039 – Approve February 2020 Vouchers
Recommended Action: Approve vouchers for February 2020 totaling $2,530,592.98.

C. AB # 20-040 – Approve February 2020 Payroll and Benefit Transactions
Recommended Action: Approve payroll and benefit transactions for February 1 – 29, 2020.

D. AB # 20-041 – Approve a Resolution Ratifying a Proclamation of Local Emergency
Recommended Action: Approve the Resolution Ratifying the Proclamation of Local Emergency.

E. AB # 20-042 – Approve an Interlocal Agreement with Cowlitz County to Allow Cooperative Purchasing Between Agencies
Recommended Action: Authorize the City Manager to execute an Interlocal Agreement between Cowlitz County and the City of Bothell for cooperative purchasing.

F. AB # 20-043 – Approve an Ordinance Repealing Ordinance No. 2296: Plastic Bag Restrictions
Recommended Action: Approve an Ordinance Repealing Ordinance No. 2296 to align with Washington State law.

G. AB #20-044 – Approve an Interlocal Agreement with Northshore Utility District (NUD) for Water and Sewer Service to Lots 34 and 35 of the Orchards Plat
Recommended Action: Authorize the City Manager to enter into the Interlocal Agreement with the Northshore Utility District for Sewer and Water Service to Lots 34 and 35 of the Orchards Plat.

H. AB #20-045 – Approve a Construction Contract for the 2019 Storm Repairs Project
Recommended Action: Authorize the City Manager to enter into a Construction Contract with A & M Contractors for the 2019 Storm Repair Project in the amount of $219,391.10.

I. AB # 20-046 - Approve a Interlocal Agreement for Deputy Fire Chief Services to King County Fire Protection District No. 16 (Northshore Fire Department)
Recommended Action: Approve the City Manager to execute the Interlocal Agreement for Deputy Fire Chief Services between King County Fire Protection District No. 16 and the City of Bothell in substantially the same form as presented.

MOTION: Deputy Mayor Zornes moved approval of the consent agenda as presented. Councilmember McNeal second. The motion carried unanimously 7-0.

5. Public Hearings

- None at this time.

6. Ordinances & Resolutions

- None at this time.

7. Contracts and Agreements

- None at this time.

8. Other Items

A. AB # 20-047 - Consideration of a Resolution Ratifying the City Manager's COVID-19 Emergency Utility Billing Process for Water/Sewer Utility Billing
Recommended Action: Approve the Resolution ratifying the City Manager's emergency actions to temporarily waive utility late fees and postpone water shut-offs for non-payment.

City Manager Jennifer Phillips presented stating water/sewer late fee's have been waived, the City will not shut off water during this time, and we will offer flexible payment plans. She stated there is no deadline on this as we do not know how long this crisis will last.

City Manager Phillips entertained Council questions.

Councilmembers thanked the City Manager for recognizing this need and doing what is right for Bothell citizens.

MOTION: Councilmember Duerr moved approval of the recommended action. Councilmember McNeal second. The motion carried unanimously 7-0.

B. AB # 20-048 - Consideration of an Interim Ordinance Temporarily Suspending Development Application and Permit Timelines
Recommended Action: Approve an Interim Ordinance temporarily suspending development and permit timelines.

City Manager Jennifer Phillips presented. She stated this interim ordinance will support our development and business community. The City will revisit this in 6 months. She entertained Council questions.

M**OTION:** Councilmember McNeal moved approval of the recommended action. Councilmember Agnew second. The motion carried unanimously 7-0.

9. Study Session/Update/Discussion Items

- None at this time

10. Executive Session/Closed Session

- None at this time.

11. Adjourn

Mayor Olsen adjourned the meeting at 6:37 PM.

Submitted for approval on May 5, 2020

BOTHELL CITY COUNCIL

*****VIRTUAL MEETING*****

MINUTES

April 21, 2020
BOTHELL CITY HALL
18415 101st AVE NE
BOTHELL, WA 98011

MEMBERS OF THE CITY COUNCIL

Mayor Liam Olsen

Deputy Mayor Jeanne Zornes
Councilmember Davina Duerr
Councilmember James McNeal
Councilmember Tom Agnew
Councilmember Rosemary McAuliffe
Councilmember Mason Thompson

REGULAR SESSION

Call to Order and Roll Call

Mayor Olsen called the meeting to order at 6:00 PM and reviewed the virtual meeting format.

City Clerk Laura Hathaway called roll: All members of the City Council were present. Mayor Olsen was physically present in the Council Chambers; all other Councilmembers were present remotely.

City Manager Jennifer Phillips and City Clerk Laura Hathaway were physically present in the Council Chambers; City Attorney Paul Byrne was present remotely.

1. Meeting Agenda Approval

Deputy Mayor Jeanne Zornes pulled AB #20-051 from the Consent Agenda.

Councilmember Thompson pulled AB #'s 20-049 and 20-050 from the Consent Agenda.

2. Presentations, Reports, & Briefings

A. Public Engagement Opportunities
- None at this time.

B. Proclamations
- None at this time.

C. Special Presentations
- None at this time.

D. Staff Briefings
- None at this time.

E. City Manager Reports

- Update on City's COVID-19 Response

City Manager Jennifer Phillips gave an update on the City's Covid-19 response and financial status, including the following:

- The Emergency Communications Center (ECC) continues to work ordering supplies and documenting response costs for potential reimbursement
- Zero employees have tested positive for the COVID-19 virus.
- Recap of 2019 year end-budget status
- Review of revenue losses in 2020 due to reduction is sales tax from the Construction, Hospitality, Food & Beverage, and Retail Industries.
- Other revenue loss impacts include Development Services, Rentals & Program Income
- Reduction of Real Estate Excise Tax causing shortage for City Hall Lease payments
- Projected 2020 Operating Deficit of 5.4 Million
- Executive Leadership Team and Non-represented employees taking a 10% furlough and discussions have started with unions.
- Identified Non-represented and AFSCME positions for layoffs, will discuss with Police and Fire unions regarding other ways to cut costs
- Initiated a travel & training freeze, hiring freeze (except essential positions), and overtime freeze (some minor exceptions are being monitored closely)
- Preservation of services to the best of our ability to keep staff and the community safe is a top priority, along with the care of the infrastructure and Council's Goals. These decisions have been made on these values and responsibilities.
- Cancelled all events and recreation programs until the Governor's order on gathering of groups is lifted.
- Launching the preparation of the 2021-2022 Budget. Will be re-forecasting revenue and expense projections for the first draft to come before Council in June. A budget amendment for 2020 will also come forward in June.
- Hosted virtual all-staff meetings to inform the staff of the impacts, messaging went out to the community, article collaboration with the Bothell-Kenmore Reporter and upcoming presentation to the Chamber of Commerce.
- June will be the opportunity for the community to hear more about where we are in the 2020 budget as well as preparations for the 2021-2022 Budget.

City Manager Phillips stated she wished she had better news and that we are not alone in this. All cities and states are experiencing this loss of revenue. It's important we focus on the health of our community and together we will make good decisions for our community and figure out how to balance the 2020 budget and upcoming 2021-2022 budget.

City Manager Jennifer Phillips and City Attorney Paul Byrne entertained Council questions.

F. Council Committee Reports

- None at this time.

3. Visitor Comment

The City Clerk reported that one visitor comment was received in writing via email, and was forwarded to Council to be part of the record:

Julien Loh – regarding Puget Sound Energy's COVID-19 response to customers.

4. Consent Agenda

All items under this section will be passed with a single motion and vote. These items are of a routine nature. Prior to approval, City Council may request items be withdrawn from the consent agenda for separate discussion. Approval of the consent agenda authorizes the City Manager to implement each item in accordance with the staff recommendation.

~~A.~~ **PULLED -** ~~AB # 20-049 - Approval of the Construction Contract for the 2020 Asphalt Patching Project~~
~~Recommended Action: Approve the contract with Central Paving for 2020 Asphalt Patching project in the amount of $243,420~~.

~~B.~~ **PULLED -** ~~AB # 20-050 – Approval of Construction Contract for the 2020 Crack Seal Project~~
~~Recommended Action: Approve the contract with Huizenga Enterprises, LLC. for the 2020 Crack Seal project in the amount of $118,367.60~~.

~~C.~~ **PULLED -** ~~AB # 20-051 – Approval of Contract Supplement No. 1 with KPG for Construction Management Services~~
~~Recommended Action: Approve Contract Supplement No. 1 with KPG for construction management support services in the amount of $350,000.~~

D. AB # 20-052 - Approval of Interlocal Agreement with Snohomish County for COVID-19 Related Supplies
Recommended Action: Approve the Interlocal Agreement with Snohomish County for COVID-19 related supplies.

MOTION: Councilmember Duerr moved approval of the consent agenda Item D, AB #20-052. Councilmember Agnew second. The motion carried unanimously 7-0.

PULLED ITEM AB # 20-049 - Approval of the Construction Contract for the 2020 Asphalt Patching Project
Recommended Action: Approve the contract with Central Paving for 2020 Asphalt Patching project in the amount of $243,420.

Councilmember Thompson pulled this item to ask where the funds are coming from and could the project be put on hold to use the funds for the budget crisis. City Manager Phillips stated this is funded by the Safe Streets and Sidewalks Levy and funds are dedicated to projects for this program.

MOTION: Councilmember Duerr moved approval of AB #20-049. Deputy Mayor Zornes second. The motion carried unanimously 7-0.

PULLED ITEM AB #20-050 - Approval of Construction Contract for the 2020 Crack Seal Project
Recommended Action: Approve the contract with Huizenga Enterprises, LLC. for the 2020 Crack Seal project in the amount of $118,367.60.

Councilmember Thompson pulled this item to ask the same question as he did for #20-049 and the City Manager's answer remained the same, funds are from the Safe Streets and Sidewalks Levy.

MOTION: Councilmember Thompson moved approval of AB #20-050. Councilmember Agnew second. The motion carried unanimously 7-0.

PULLED ITEM AB #20-051 - Approval of Contract Supplement No. 1 with KPG for Construction Management Services
Recommended Action: Approve Contract Supplement No. 1 with KPG for construction management support services in the amount of $350,000.

Deputy Mayor Zornes pulled this item to ask about the funding for it. City Manager Phillips answered that this is from the capital projects approved in the 2019-2020 budget. She stated that this contract is in proactive planning for when grants come in and projects can move forward.

MOTION: Deputy Mayor Zornes moved approval of AB #20-051. Councilmember Agnew second. The motion carried unanimously 7-0.

5. Public Hearings

- None at this time.

6. Ordinances & Resolutions

- None at this time.

7. Contracts and Agreements

- None at this time.

8. Other Items

- None at this time.

9. Study Session/Update/Discussion Items

- None at this time

10. Executive Session/Closed Session

- None at this time.

11. Adjourn

Mayor Olsen adjourned the meeting at 7:14 PM.

Submitted for approval on May 5, 2020

City of Bothell™

City Council
Agenda Bill
AB # 20-053

TO: Mayor Olsen and Members of the Bothell City Council

FROM: Chris Bothwell, Finance Director
Maureen Schols, Deputy Finance Director (Presenter)

DATE: May 4, 2020

SUBJECT: Approval of the March 2020 Vouchers

POLICY CONSIDERATION: This item asks the City Council to consider approval of vouchers for the period of March 1 – 31, 2020 totaling $4,030,745.79 that were approved and paid for by the City Auditor.

- ✓ Check transactions #21286-212807
- ✓ Wire transactions #466, 467, 468, and 683 & 693

HISTORY:

DATE	ACTION
JUNE 5, 2000	Ordinance 1810 appointed Finance Director/City Treasurer as City Auditor

In accordance with state statues, vouchers approved by the City Auditor are required to be ratified by the City Council and notated in the minutes.

DISCUSSION: None.

FISCAL IMPACTS: Expenditure funding included in the Adopted 2019-2020 Budget.

ATTACHMENTS: Att-1. March 2020 Voucher Listing.
(For Council distribution only. Voucher listings are available for review in the Finance Department.)

RECOMMENDED ACTION: Approve vouchers for March 2020 totaling $4,030,745.79.

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City of Bothell™

City Council
Agenda Bill
AB # 20-054

TO: Mayor Olsen and Members of the Bothell City Council

FROM: Chris Bothwell, Finance Director
Maureen Schols, Deputy Finance Director (Presenter)

DATE: May 5, 2020

SUBJECT: Approval of the March 2020 Payroll and Benefit Transactions

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POLICY CONSIDERATION: This item asks the City Council to consider approval of payroll and benefit transactions for the period of March 1 – 31, 2020 totaling $4,483,867.75 that were approved and paid for by the City Auditor.

- ✓ Direct deposit transactions #2000131049 - #2000131782 totaling $2,026,048.26
- ✓ Payroll and benefit checks #39082 - #39125, plus wire benefit payments #671 - #703 totaling $2,457,819.49.

HISTORY:

DATE	ACTION
JUNE 5, 2000	Ordinance 1810 appointed Finance Director/City Treasurer as City Auditor

In accordance with state statues, vouchers approved by the City Auditor are required to be ratified by City Council and notated in the minutes.

DISCUSSION: None.

FISCAL IMPACTS: Funding for salaries and benefits are included in the Adopted 2019-2020 Budget.

ATTACHMENTS: Att-1. March 2020 Payroll and Benefit Transactions.
(For Council distribution only. Check listings are available for review in the Finance Department.)

RECOMMENDED ACTION: Approve payroll and benefit transactions for March 1 – 31, 2020.

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City of Bothell™

City Council
Agenda Bill
AB # 20-055

TO: Mayor Olsen and Members of the Bothell City Council

FROM: Erin Leonhart, Public Works Director
Jason Torrie, Capital Project Supervising Engineer, Public Works

DATE: May 5, 2020

SUBJECT: Approval of Change Order 1 with Thomco Construction Inc. for Water Main Replacement.

POLICY CONSIDERATION: The City Council previously provided policy direction on this matter. If this item is approved, staff is implementing the direction given by the City Council.

HISTORY:

DATE	ACTION
APRIL 3, 2018	City Council awarded a design contract
NOVEMBER 19, 2019	City Council awarded a construction contract

In April 2018 City Council approved a professional services agreement with Otak Engineering, Inc., in the amount of $249,195, for design of the NE 188th Street Non-Motorized Improvements project. In November 2019, City Council awarded a construction contract to Thomco Construction, Inc., in the amount of $1,954,054, for construction of the NE 188th Street Non-Motorized Improvements project.

DISCUSSION: The contract work for the NE 188th St Non-Motorized Improvements will install an underground stormwater detention tank that is 57' long by 13' wide by 10' deep. Adjacent to the vault location is an existing water main that is made of asbestos cement (AC) pipe. This type of pipe material is no longer in use and the City budgets replacement of this pipe type annually in the Water Fund. Since there is a long-term need to replace this pipe, there are sufficient Water Utility funds available, and there is a risk of breaking the existing pipe during installation of the large vault, staff recommends replacing the pipe with this project to reduce the risk of any unanticipated water outages.

Funds for this work will come from Capital Facilities Plan Project W1 (Annual Water Main Capital Replacement), which is funded by the Water Utility. This specific project is not identified in the 2019-2020 Adopted Water Utility Budget. However, Project W1 is included in the Adopted Budget and sufficient funds

remain within the W1 budget to complete this work. The Water Utility is an enterprise fund outside of the City's General Fund.

These types of change orders are routine in nature, as issues often arise during project construction. Additionally, it is necessary to address this item due to the impacts this delay would have on the 188th Non-Motorized Improvements project. This work is a precursor to installation of a stormwater detention tank necessary for the project.

This construction contract is currently under suspension as the City has deemed the work non-essential work during the COIVD-19 emergency. This Change Order is needed now because the contractor will need to start on this work shortly after work is resumed. Even before on site work resumes, the contractor will need to procure materials for the work.

FISCAL IMPACTS: The item is included within Project W1 in the Adopted 2019-2020 Water Utility Budget, and the total budgeted value of $2,350,000 is sufficient to fund this item.

ATTACHMENTS: Att-1. Change Order 1

RECOMMENDED ACTION: Approve Change Order 1 with Thomco Construction for AC Water Main Replacement in the amount of $293,590.55.

City of Bothell

CHANGE ORDER NO. 1

Date:	**3/31/2020**	**Project #:**	0041-05
Contract Name:	**NE 188th Non-Motorized Improvements**	**Fed Aid #:**	SRTS-0110(015)
Contractor:	**Thomco Construction**		

CHANGE ORDER DESCRIPTION

Change Requested By:

Pursuant to Section 1-04.4 of the Standard Specifications, the Contractor is hereby directed to make the following changes:

Construct 8" DI water line per attached plan sheets, CCO1 Plan Sheets.
ADD the following bid items listed below for Bid Schedule 3 (B3).

NOTES: Bid Item B3-8, includes the following incidnetal items: Excavation, bedding, Gravel borrow backfill, haul, 4" CSBC road base, all removals needed: pavement, curb,sidewalk and other.
Bid Item B3-12, is for 4" trench patch in advance of 2" overlay for 6" final thickness

CONTRACT AMOUNT ADJUSTMENT: NEW BID SCHEDULE B3

Work Item No./Schedule	Units	Work Item Description	Qty	Unit Price	Taxable Amt. (Col 1)	Non-Taxable Amt (Col. 2)
B3-1	CY	UNSUITABLE FOUNDATION EXCAVATION INCL. HAUL	45	$ 70.50	$ 3,172.50	
B3-2	Ton	BANK RUN GRAVEL FOR UNSUITABLE FOUNDATION EXCAVATION	77	$ 51.00	$ 3,927.00	
B3-3	LS	TRENCH SAFETY SYSTEM	1	$ 2,191.00	$ 2,191.00	
B3-4	EA	Connect to Existing DI Water Main	3	$ 3,610.00	$ 10,830.00	
B3-5	EA	Connect to Existing AC Water Main	1	$ 4,237.00	$ 4,237.00	
B3-6	EA	1" Service	9	$ 3,259.00	$ 29,331.00	
B3-7	EA	Fire Hydrant Assembly	1	$ 4,910.00	$ 4,910.00	
B3-8	LF	8" DI RJ Water Main	565	$ 110.00	$ 62,150.00	
B3-9	EA	8"x8" Tee	4	$ 710.00	$ 2,840.00	
B3-10	EA	8" Gate Valve	6	$ 1,688.00	$ 10,128.00	
B3-11	EA	8"-45 Dg Bend	6	$ 568.00	$ 3,408.00	
B3-12	TON	HMA FOR TRENCH REPAIR CL. 1/2 IN. PG 58H-22-WATER	80	$ 192.00	$ 15,360.00	
B3-13	SY	2" - half street planning of HMA	740	$ 11.25	$ 8,325.00	
B3-14	TON	2" Overlay	45	$ 195.00	$ 8,775.00	
B3-15	LF	Cement Concrete Curb and Gutter, Type A	40	$ 87.25	$ 3,490.00	
B3-16	SY	Cement Concrete Sidewalk	22	$ 116.00	$ 2,552.00	
B3-17	LS	Temporary 8" Water Main, Aprox. 135 LF	1	$ 36,321.00	$ 36,321.00	
B3-18	EA	Temporary Service Line	1	$ 6,735.00	$ 6,735.00	
B3-19	LS	Flagging	1	$ 23,976.00	$ 23,976.00	
B3-20	LS	Mobilization	1	$ 17,050.00	$ 17,050.00	
B3-21	LF	Saw Cutting	1,000	$ 6.40	$ 6,400.00	
B3-22	HR	Fire Watch	8	$ 99.00	$ 792.00	$ -
				Sub-Totals	$ 266,900.50	$ -
				10% WA State Tax	$ 26,690.05	
				Total Contract Adjustment this Change Order (Columns 1 and 2)	$ 293,590.55	

Original Contract Amount	$	1,954,053.75
Total Previous Change Orders	$	-
Total This Change Order	$	293,590.55
Total Adjusted Contract Amount To Date	$	2,247,644.30

CONTRACT TIME ADJUSTMENT

Total Working Days this Change Order:	**30**	**Working Days**

The payment and/or additional time specified and agreed to in this Change Order constitutes full adjustment for and settlement of, all costs and time relating to the performance of the work described herein. The work covered by this Change Order shall be performed under the same terms and conditions as those included in the original contract unless otherwise described herein.

CHANGE ORDER NO. 1 CONT'D

REQUIRED SIGNATURES

City of Bothell		
Recommended by Capital Program Manager *Signature*	*(Print name)*	*Date*
Approved by City Engineer *Signature*	*(Print name)*	*Date*
Approved by City Manager/Deputy City Manager *Signature*	*(Print name)*	*Date*
CONTRACTOR *****We, the undersigned contractor, understand that if we do not sign acceptance of this order, the requirements of the contract documents as to proceeding with the ordered work and filing a written protest within the time therein specified applies.		
Signature	*(Print name)*	*Date*
Surety (required when aggregate of Change Orders exceed 25% of contract award)		
Signature	*(Print name)*	*Date*

WSDOT Highways & Local Programs (required when changes in the work are greater than $200k or will alter the termini, character, and scope of an approved project, approval of Highways & Local Programs is required prior to commencement of the physical work)		
Approved by Regional Local Programs Engineer *Signature*	*(Print name)*	*Date*

Distribution:

Original w/ attachments - Contractor
Copy w/ attachments - Project File
Copy - Finance