

**\*\*\*VIRTUAL MEETING\*\*\***

# AGENDA

CITY OF BOTHELL  
LODGING TAX ADVISORY COMMITTEE  
September 15, 2020 - 10:00 a.m.  
City Hall, 18415 - 101<sup>st</sup> Ave NE  
Conference Room 412

*Pursuant to Governor Inslee's Stay Home, Stay Healthy Proclamation and in an effort to curtail the spread of the COVID-19 virus, this meeting will be conducted remotely.*

## **To listen to the meeting:**

Join by phone: +1-510-338-9438 USA Toll

Access code: 126 478 9766

*Those wishing to provide comment in writing may do so by emailing [denae.mcgee@bothellwa.gov](mailto:denae.mcgee@bothellwa.gov) by 3:00 PM September 14, 2020. Comments will be made part of the record.*

## **CALL TO ORDER**

**ROLL CALL** – Welcome new LTAC member, Joellen Kurtz, GM, Residence Inn, Bothell

## **APPROVAL OF AGENDA IN ORDER AND CONTENT**

## **PUBLIC COMMENTS**

## **SPECIAL PRESENTATION**

## **BUSINESS ITEMS**

1. Consideration of July 21, 2020 Meeting Minutes  
Attachment A

## **REPORTS FROM STAFF**

1. Bothell Travel Sentiment Survey – July, 2020
2. Analytics Update/STR Report
3. 2020 Hotel/Motel Sales Tax Revenue
4. Bothell CARES Pass

## **REPORTS OF COMMITTEE MEMBERS**

1. General Comments and Reports
2. Setting Future Meeting Agendas

## **ADOURNMENT**

### **Attachment A**

## **City of Bothell**

### **Lodging Tax Advisory Committee (LTAC) Meeting Notes**

July 21, 2020

The remote meeting began at 10:22 a.m.

#### **Roll Call**

PRESENT: Deputy Mayor Zornes, Chair; Laura Lilley; Nancy Pipinich; Cathy Lalley

EXCUSED: Shawna Pitts, Brittany Caldwell

UNEXCUSED: Joellen Kurtz

STAFF: DeNae McGee

#### **Approval of Agenda**

Lalley moved to accept the July agenda. Pipinich seconded. Passed unanimously.

#### **Public Comment**

There were no public comments.

#### **Special Presentation**

There were no special presentations.

#### **Business Items**

1. Pipinich moved to approve the June 16 minutes. Lalley seconded. Passed unanimously.
2. Staff gave update on COVID-19 impacts and the loss of Officer Shoop shot in the line of duty. The city is deeply grieving his loss. A temporary memorial has been placed at City Hall where mourners are leaving flowers around the vehicle he was in when the fatal shooting occurred.
3. After discussion, Pipinich moved to suspend the 2020 grant award of \$7000 awarded in the fall, 2019, to the University of Washington Bothell Block Party and Brew Fest since they cannot proceed with their original event plans due to COVID. The awarded funds of \$7,000 will be provided for the group in 2021 if they are able to proceed with the original event plans in 2021. Lilley seconded. Passed unanimously. Staff will reach out to the organizers to let them know of the committee's decision.

#### **Reports from Staff**

There were no staff reports.

#### **Reports from Committee Members**

1. Lalley and Lilley spoke to the impacts COVID-19 has had on the hotel and restaurant industry and the plans in place to ensure guest safety.
2. There were no recommended items to add to July's agenda.

**Adjournment** - Lalley moved to adjourn the meeting; Lilley seconded. Passed unanimously. The meeting adjourned at 11:10 am.

DRAFT