

BOTHELL CITY COUNCIL MEETING MINUTES

February 18, 2020

6:00 PM

Bothell City Hall - Council Chambers

18415 101st Ave NE

Bothell, WA 98011

REGULAR SESSION

Mayor Olsen called the meeting to order at 6:00 PM.

All Councilmembers present with the exception of Councilmember Duerr who was absent and excused.

Pledge of Allegiance – Boy Scout Troop 356 led the Pledge of Allegiance.

1. Meeting Agenda Approval

Mayor Olsen pulled Consent Agenda Item AB # 20-019.

2. Presentations, Reports, & Briefings

A. Public Engagement Opportunities

- Mayor Olsen reviewed upcoming public engagement opportunities

B. Proclamations

- Black History Month – Mayor Olsen read and presented the proclamation to Amber Braxton. Ms. Braxton introduced family members and thanked the Council.

C. Special Presentations

- None

D. Staff Briefings

- Bothell Municipal Code: Deputy City Clerk Robin Schaefer gave a brief overview of the updates and improvements made to the Bothell Municipal Code website.
- Communications Program: Assistant to the City Manager Becky Range presented an overview of the new communications plan.

E. City Manager Reports – None

- F. Council Committee Reports – Members of the Council gave brief updates of various internal and regional committee activities such as the Eastside Transportation Partnership Committee, Regional Policy Committee, Lodging Tax Advisory Committee and the SCA Public Information Committee. Councilmember McNeal asked for feedback regarding HB 2907 which authorizes counties with over two million people to impose a head tax on businesses with high salaries. Council is not supportive of this HB if it means giving up local control. Councilmember McNeal will report this back to the Sound Cities Association Public Issues Committee.
- G. Council Committee Assignments – After discussion it was decided (via consensus) that Councilmember Agnew will remain the alternate on the Sound Cities Association Public Issues Committee.

3. Visitor Comment - None

4. Consent Agenda

- A. ~~PULLED - AB # 20-019 – Consideration of an Ordinance for the Acceptance of a Donation from an Anonymous Donor~~
~~Recommended Action: Approve the Ordinance for the acceptance of a donation from an anonymous donor.~~
- B. AB # 20-020 – Consideration of Right of Way Plan Approval for the North Creek Trail Section 4 Project
Recommended Action: Approve the Right of Way Plan for the North Creek Trail Section 4 project, and authorize the City Manager to acquire the necessary right-of-way for the project, subject to future Council approval of deeds and easements documenting the acquisitions.
- C. AB # 20-021 – Consideration of Radio End User Service Level Agreement with the King County for Radio Equipment Management and Participation in Puget Sound Emergency Radio Network (PSERN)
Recommended Action: Approve a Service Level Agreement with King County for radio equipment management and in accordance with our participation in the Puget Sound Emergency Radio Network.

MOTION: Councilmember Agnew moved approval of Consent items B and C. Councilmember McAuliffe second. The motion carried 6-0; Councilmember Duerr absent and excused.

PULLED ITEM AB # 20-019 - Consideration of an Ordinance for the Acceptance of a Donation from an Anonymous Donor
Recommended Action: Approve the Ordinance for the acceptance of a donation from an anonymous donor.

Mayor Olsen pulled this item in order to highlight the generous donation by the anonymous donor. He stated that the donor has requested that a portion of the funds specifically be used to help offset the roof replacement costs for the Hannan House at the Park at Bothell Landing and that all remaining funds be used for purposes that support families and children in the community.

MOTION: Councilmember McNeal moved approval as presented. Councilmember Agnew second. The motion carried 6-0; Councilmember Duerr absent and excused.

5. Public Hearings

- A. AB # 20-022 – Close the Public Hearing and defer a decision on the 2019 Plan and Code Amendments
Recommended Action: Move to close the public hearing on the proposed 2019 Plan and Code amendments and defer Council action on the proposed 2019 Plan and Code amendments until the SEPA appeal has been resolved.

Community Development Director Michael Kattermann presented and entertained Council questions.

MOTION: Deputy Mayor Zornes moved to closed the public hearing. Councilmember Thompson second. The motion carried 6-0; Councilmember Duerr absent and excused.

MOTION: Deputy Mayor Zornes moved to defer Council action on the proposed 2019 Plan and Code Amendments until the SEPA appeal has been resolved. Councilmember Thompson second. The motion carried 6-0; Councilmember Duerr absent and excused.

6. Ordinances & Resolutions

None.

7. Contracts and Agreements

- A. AB # 20-023 – Consideration of an Ordinance Regarding a Wireline and Small Wireless Facility Franchise Agreement with Crown Castle Fiber LLC, c/o Crown Castle
Recommended Action: No action is requested at this time; however, this item is currently scheduled for Council action on the March 3, 2020 consent agenda.

City Attorney Paul Byrne presented and entertained Council questions. This item will come back before Council on March 3, 2020 for approval.

8. Other Items

- A. AB # 20-024 – Consideration of Adopting the City of Bothell Strategic Cultural Plan

Recommended Action: Approve the City of Bothell Strategic Cultural Plan as recommended by the City of Bothell Arts Commission.

Tourism Manager DeNae McGee, along with several Arts Commission members, presented and entertained Council questions.

MOTION: Councilmember Agnew moved approval of the recommended action. Councilmember McNeal second. The motion carried 6-0; Councilmember Duerr absent and excused.

- B. AB # 20-025 – Consideration of Responding to the Northshore Parks and Open Space Agency’s Letter of Interest for Administrative Services

Recommended Action: Provide direction to the City Manager on whether or not to respond to the NPRSA Letter of Interest.

City Manager Jennifer Phillips presented and entertained Council questions. She stated if approved the City would employ staff and provide support and administrative services to NPRSA. NPRSA would be billed in full for all staff, support, and services provided.

MOTION: Councilmember Agnew moved approval of the recommended action to respond to the letter of interest. Councilmember McAuliffe second. The motion carried 6-0; Councilmember Duerr absent and excused.

- C. AB # 20-026 - Consideration of Adopting Comprehensive Financial Management Policies

Recommended Action: Approve an Ordinance adopting the Comprehensive Financial Management Policies as presented.

Finance Director Chris Bothwell presented and entertained Council questions.

MOTION: Councilmember Agnew moved approval of the recommended action. Deputy Mayor Zornes second. The motion carried 6-0; Councilmember Duerr absent and excused.

Council recessed at 8:04 PM for a short break while staff got Councilmember Duerr on the phone line for participation on the next item. Council reconvened at 8:13 PM with Councilmember Duerr joining by speaker phone.

- D. AB # 20-027 – Consideration of Amending City Council Protocol Manual Section 7.14 Attendance via Speakerphone (AVS)

Recommended Action: None.

Mayor Olsen led the discussion.

MOTION: Councilmember Agnew moved to table this item. Councilmember McAuliffe second.

AMENDMENT: Deputy Mayor Zornes moved to table the item until March 17, 2020. Councilmember Thompson second.

VOTE on the Amendment passed 6-1; Councilmembers Duerr (via voice vote), McAuliffe, McNeal, Thompson, Deputy Mayor Zornes and Mayor Olsen yes. Councilmember Agnew dissenting.

VOTE on Main Motion passed 5-2: Mayor Olsen, Deputy Mayor Zornes, Councilmember Agnew, Councilmember McAuliffe and Councilmember McNeal yes. Councilmembers Duerr (by voice vote) and Thompson dissenting.

Councilmember Duerr left the meeting at 8:54 PM.

9. Study Session/Update/Discussion Items

- A. AB # 20-028 – Business Licensing Program Update
Recommended Action: Receive the briefing and discuss as appropriate.

Finance Director Chris Bothwell presented and gave a brief of overview of the program. No action taken.

10. Council Conversations

Council had brief conversations regarding various topics including how they treat one another, the upcoming Chamber luncheon, lighting of construction cranes at night and bus service.

11. Executive Session/Closed Session

None at this time.

12. Adjourn

The meeting was adjourned at 9:14 PM

Submitted for Approval on 03/03/2020

Approved as Submitted on 03/03/2020

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