SAFE SCHOOL WALK ROUTES (SSWR) TASKFORCE ADVISORY COMMITTEE 5TH MEETING

MEETING AGENDA

DATE: MONDAY, 4/17/2017

TIME: 6:00 – 8:00 P.M.

LOCATION: CITY HALL, CONFERENCE ROOM #107

- Call to Order/Approval of Minutes from the 3rd & 4th Task Force Meetings
- Review 2nd Draft of Sidewalk Prioritization (Scenarios A, B)
  Goal: Adopt Criteria for Sidewalk Prioritization
- Review 1st Draft of Crosswalk/Pedestrian Safety Needs
- Review of Private Development Related Concerns/Questions
- Follow up with Taskforce on How They Presented the School Needs to Their Schools, Shared Information, and Solicited Additional Projects
- Review of Next Meeting Agenda
- Take Taskforce Photos
- Adjournment

Committee Members: Connie Noll, NSD; Aaron Moreau-Cook (Chair), Woodin Elementary; Amanda Lamer, Frank Love Elementary; Brian Bradish (Vice Chair), St. Brendan School; Mark Robb, Crystal Springs Elementary; Brandi Doyle, Bothell High School; Bill Brook, NSD; Susan Schilling, Woodmoor Elementary; Sterling Cassel, Maywood Hills Elementary; Amy Loomis, Shelton View Elementary

Meeting Minutes
SSWR Taskforce Advisory Committee 3rd Meeting

Monday, March 20, 2017
6:00 pm to 7:58 pm
Revised

Taskforce Members in Attendance:
Connie Noll, Bill Brooks, Aaron Moreau-Cook, Brian Bradish, Mark Robb, Brandi Doyle, Corbin Young, Sterling Cassel, Susan Schilling, Amy Loomis

City Facilitators in Attendance:
Jamal Mahmoud, Jason Torrie, Eddie Low

City Note Taker:
Virginia Samuelson

Agenda Item #1 – Approval of Minutes:
Committee approved meeting minutes for 2nd meeting.

Agenda Item #2 – Addition to the Agenda – Review of Accessibility of Sharepoint
Many could not access from work. Some reported inability to upload and ended up emailing information to Rita. Others got error messages even though upload appeared to function. Those that could access were able to download.

Agenda Item #3 - Presentation and Discussion on Prioritization of Roadway Crosswalks
Presentation by Jamal Mahmoud on the types of crosswalks and how need is prioritized. See attached power point slides. A study was presented showing that adding a crosswalk to an uncontrolled intersection creates a false sense of security. Jamal cautioned that having a crosswalk increases the number of conflicts between pedestrians and vehicles. It is recommended that a crosswalk not be placed within 300 feet of another crosswalk.

Agenda Item #4 – Discussion on Draft School Needs & Project "Types" (Buckets)

Type A (New Facility): Sidewalk, Ramp
Type B (New Facility): Crosswalks
Type C: Repair and Maintenance including Sidewalk, Ramp, Striping, Signage, Tree Trimming, etc.
Type D (Others): Signage, Traffic Calming Devices, Street Lights, Police Enforcement, etc.

A question was raised about how to define a problem that doesn't quite fit. Picking the closest fit was recommended, for instance, if a repair is minor it would be a Type C but more extensive work might push the item to a Type A or B. It was agreed that the current types will work for the Taskforce

Agenda Item #5 - Input from Taskforce about the Criteria and Prioritization for New Sidewalk and Ramp (Adoption criteria/prioritization process for sidewalks & ADA ramps if consensus is reached)
Current prioritization rating for sidewalks from the City are an acceptable starting point. They will be reviewed and other considerations may be added to adjust priorities after the Taskforce reviews the ratings provided by the City. A one half mile radius rating was added to the City's list of criteria.

The Taskforce requested a list of new developments, their sizes and what infrastructure resources they will be supplying. Concern was expressed for pedestrians coming from the new apartments going in behind QFC on 190th St NE. How will they get around and is the developer providing sidewalks?
The Taskforce is also looking at lighting at major bus stops.

Agenda Item #6 - Discussion on how the Taskforce should go back to the school and get input

All school representatives on the Taskforce plan on presenting their priorities to the PTA and then listening to feedback. The Taskforce will primarily rely on input from school experts. Survey Monkey was brought up. It was not considered an appropriate means of prioritizing issues but one of many means available for finding out issues from stakeholders.
Bill is reaching out to schools without representation on the Taskforce.
Add all issues that need to be addressed to the list, even if they are currently on the City's list. This will be a multi-year project. Even if we cannot address them this year or next it is important to know what the issues are.

Agenda Item #7 – Discussion on how the Committee would get consensus on each Project

The Taskforce will use the rating provided by the City as a starting point adding in appropriate criteria after consideration of the issues. NSD knows the numbers for the number of eligible walkers and will supply that information to the Taskforce. Some schools function as bus stops for children going to other schools, thus increasing children walking to these schools over basic attendance levels, information to be provided by NSD. Meridian is an example of a place that many kids get the bus for high school and junior high. Lighting is a major issue along Meridian.
It was suggested that each school present their top three priorities. The prioritization between schools is still under discussion.

Agenda Item #8 – Review of next Agenda

Next agenda was approved.

Adjournment:

Meeting adjourned at 7:58 PM

Meeting Minutes
SSWR Taskforce Advisory Committee 4th Meeting

Monday, April 3, 2017
6:00 pm to 8:01 pm

Taskforce Members in Attendance:
Connie Noll, Bill Brooks, Aaron Moreau-Cook, Brian Bradish, Brandi Doyle, Sterling Cassel, Susan Schilling, Amy Loomis

City Facilitators in Attendance:
Jamal Mahmoud, Jason Torrie, Rita Hu, Nik Stroup, Darren Timpe

City Note Taker:
Virginia Samuelson

Agenda Item #1 – Approval of Minutes:
Committee amended and approved meeting minutes for 3rd meeting.

Agenda Item #2 – Presentation and Discussion on City's Repair & Maintenance
Presentation and video by Nik Stroup. Contact Nik at nik.stroup@bothellwa.gov or 425-488-0118. The maintenance divisions of Public Works maintain the assets that we have, including 5000 linear feet of sidewalks and 400 lane miles of roadway. Maintenance does not install new assets. Contact Nik Stroup/Public Works Operations regarding issues such as trip hazards on sidewalks, trees or bushes causing sight line issues for drivers and damage to the roadway.
The taskforce asked about sidewalk obstructions at NE 180th St & 92nd Ave NE, and the sidewalk on 94th Ave NE. The city will look into the obstructions on NE 180th St. The issue at NE 94th Ave requires moving at power/communication vault and is being worked on.
There are currently only 2 items under the Repair and Maintenance Bucket. The taskforce was asked to get all repair and maintenance projects in to Rita by May 1st.

Agenda Item #3 - Presentation and Discussion on Police Enforcement & Safety Education
Presentation by Darren Timpe on the Traffic Unit with the City of Bothell Police Department. Contact Darren at darren.timpe@bothellwa.gov or 425-487-5543. The non-emergency number for Bothell Police Department is 425-486-1254. The Traffic unit consist of five officers. They are responsible for parking violations, DUIs and collisions. A traffic officer will be at a school zone before and after school unless called away for an emergency. This year they are concentrating on the five schools with the worst problems, out of seven Elementary Schools, three Junior High Schools, one High School, one K-12 private school, Pop Keeney and numerous daycares and private preschools. The five schools were determined because they were: 1.) high accident areas, 2.) have high traffic volumes, 3.) number of citizen complaints, 4.) departmental requests within the City, and 5.) statistically selected. The City seeks to

DRAFT

reduce accidents in school zones through Visibility, Enforcement, Engineering and Education. Schools can help by providing information to students, faculty, and families. The installs signs on poles informing drivers of their speed in areas that receive complaints. The data they capture is sent to Jamal Mahmoud and that can be followed up with police enforcement or engineering measures.

Agenda Item #4 – Input from Taskforce about Criteria and Prioritization for School Crosswalks

The Task Force will use the criteria presented by the City for now.
In addition, regarding Sidewalk prioritization, the Task Force requests:

- A ½ mile buffer, as well as the ¼ mile buffer
- Information from the City on upcoming developments (The map was posted on One Drive: https://cityofbothell-my.sharepoint.com/personal/rita_hu_bothellwa_gov/_layouts/15/guestaccess.aspx?docid=1e5fdfa3ef1724fca93b91b5d0462695c&authkey=AZYiNNnpaPzBxN9yKsWWmmA)
- Data from NSD Transportation providing:
    - Number of children attending each school
    - Approximate number of student walkers using each school as a bus stop
    - Approximate number of students using school for a bus stop
- Each school representative will prioritize the proposed projects for their school

Agenda Item #5 – Review of first draft of Sidewalk and Ramp Prioritization and discussion on Sidewalk/Ramp Criteria and Prioritization

Rita reviewed her presentation. The 2017 Safe School Walk Routes Task Force School Needs spreadsheet is the current list of school needs identified by the taskforce. The top three items on the Sidewalk/Ramp Prioritization 1st Draft spreadsheet are currently on the City's Project list. The Sidewalk Prioritization Scores map shows the current prioritization of the taskforce's sidewalk/ramp projects. The Sidewalk Analysis Criteria map was discussed. A Sidewalk Analysis Example map of Woodin Elementary was reviewed. The Sidewalk Analysis Example map the ¼ mile buffer in walking routes not just a ¼ mile radius.

Agenda Item #6 - Input on How the Taskforce Presented the School Needs to Their Schools, Shared Information, and Solicited Additional Projects

Not Discussed.

Agenda Item #7 – Review of next Agenda

Next agenda was approved.

Adjournment:

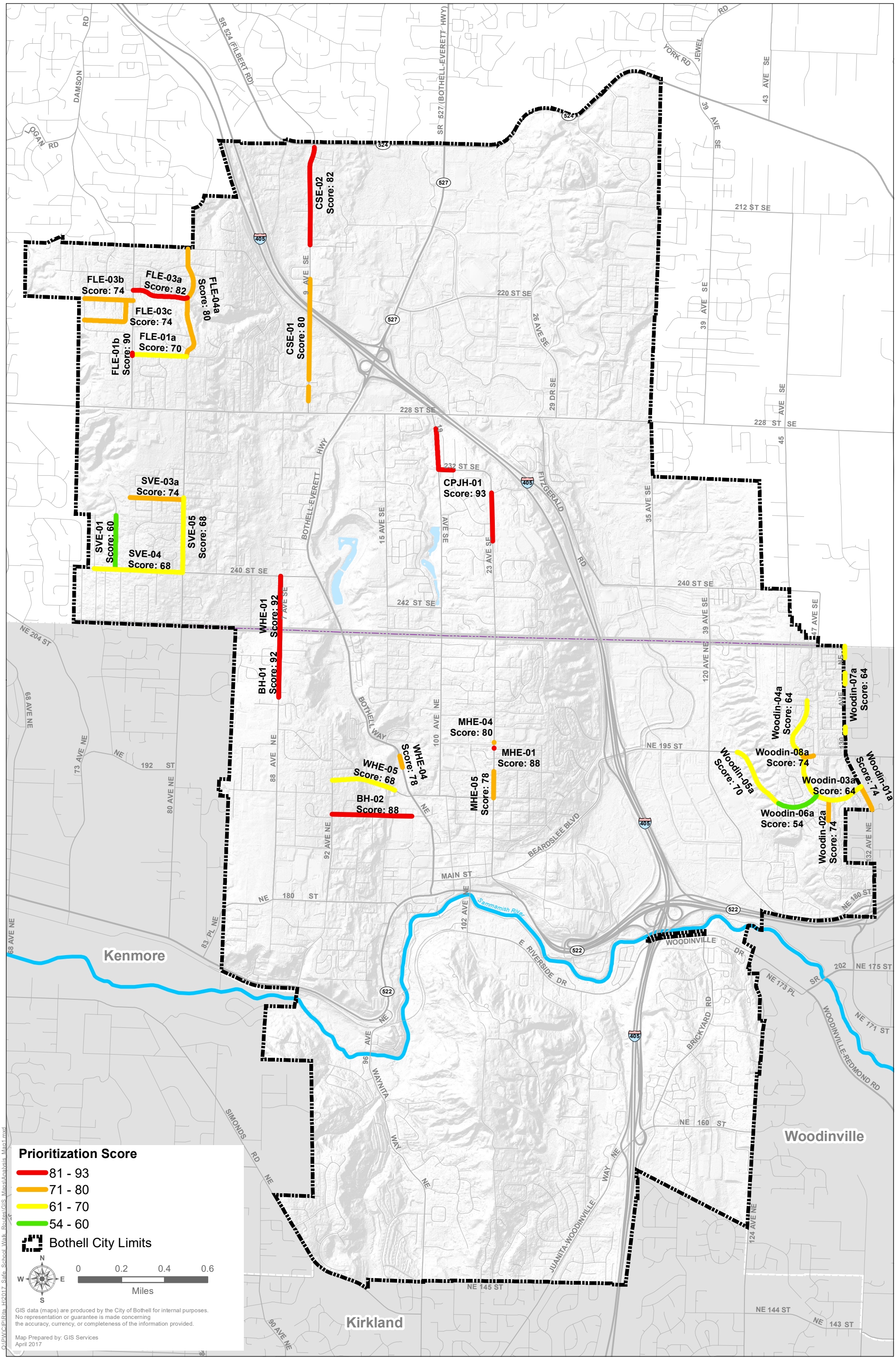
Meeting adjourned at 8:01 PM

DRAFT

2017 Safe School Walk Routes (SSWR)
Sidewalk/Ramp Prioritization - 1 DRAFT

Updated: 4/10/2017

Name of School	Project ID#	Project Location	Improvement Type	Attribute Score		Proximity Score					Project Score
				Existing Condition (Max. Score: 50)	Street Classification (Score: 10 or 20)	School Zone (1/4 mile walk routes) Score: 10 or 0	Collision Data (1/4 mile walk range) Score: 8 or 0	Public Services I (1/4 mile walk range) Score: 6 or 0	Public Services II (1/4 mile walk range) Score: 4 or 0	Low Income Residence (1/4 mile walk range) Score: 2 or 0	
Canyon Park Jr. High	CPJH-01	19th Ave SE/ 232nd St SE/ 23rd Ave SE	Type A: Sidewalk & Ramp	45	20	10	8	6	4	0	93
Westhill Elementary	WHE-01	7th Ave SE/88th Ave NE between 240th St SE and Westhill Elementary School	Type A: Sidewalk & Ramp	50	20	10	0	6	4	2	92
Frank Love Elementary	FLE-01b	Missing curb ramps at the intersection of 4th Ave W and 224th St SW	Type A: Ramp	50	20	10	0	6	4	0	90
Bothell High	BH-02	NE 188th St between 92nd Ave and Pop Keeney Stadium	Type A: Sidewalk & Ramp	50	10	10	8	6	4	0	88
Maywood Hills Elementary	MHE-01 MHE-04	104 Ave NE @ NE 195th St 104th Ave NE @ NE 195th St	Type A: Ramp Type D: Other - Pole Relocation & Sidewalk Repair	50	20	10	8	0	0	0	88
Crystal Springs Elementary	CSE-02	9th Ave SE between Crystal Springs and 208th St SE	Type A: Sidewalk & Ramp	40	20	10	8	0	4	0	82
Frank Love Elementary	FLE-03a	219th Pl SW between 4th Ave W and Meridian Ave S	Type A: Sidewalk & Ramp	50	10	10	8	0	4	0	82
Crystal Springs Elementary	CSE-01	9th Ave SE between Crystal Springs and 228th St SE	Type A: Sidewalk & Ramp	40	20	10	0	6	4	0	80
Maywood Hills Elementary	MHE-05	104th St Ave NE @ NE 190th St - NE 193rd St	Type A: Sidewalk & Ramp	30	20	10	8	6	4	0	78
Westhill Elementary	WHE-04	Bothell Way NE between Willow Creek Apt and the existing sidewalk north of NE 190 th St	Type A: Sidewalk & Ramp	50	10	0	8	6	4	0	78
Frank Love Elementary	FLE-03b	220th PL SW between 4th Ave W and 7th PL W	Type A: Sidewalk & Ramp	50	10	10	0	0	4	0	74
Frank Love Elementary	FLE-03c	221th St SW and 4 PL W between 220th ST SW and 7th PL W	Type A: Sidewalk & Ramp	50	10	10	0	0	4	0	74
Shelton View Elementary	SVE-03a	234th Pl SW between Shelton View and Meridian Ave S	Type A: Sidewalk & Ramp	40	10	10	8	6	0	0	74
Woodin Elementary	Woodin-01a	130th PL NE south of NE 192nd PL	Type A: Sidewalk & Ramp	40	20	10	0	0	4	0	74
Woodin Elementary	Woodin-02a	129th Ave NE south of NE 192nd PL	Type A: Sidewalk & Ramp	50	10	10	0	0	4	0	74
Woodin Elementary	Woodin-08a	NE 195th St	Type A: Sidewalk & Ramp	50	10	10	0	0	4	0	74
Frank Love Elementary	FLE-01a	224th St SW between Meridian Ave S and 4th Ave W	Type A: Sidewalk & Ramp	40	10	10	0	6	4	0	70
Woodin Elementary	Woodin-05a	NE Hollyhills Dr. (Between NE 195th St and 126th Ave NE)	Type A: Sidewalk & Ramp	50	10	0	0	6	4	0	70
Shelton View Elementary	SVE-04	240th St SW from Meridian Ave S to 7th Pl W	Type A: Sidewalk & Ramp	40	20	0	8	0	0	0	68
Shelton View Elementary	SVE-05	Meridian Ave S between 240th St SW and 234th Pl SW	Type A: Sidewalk & Ramp	40	20	0	8	0	0	0	68
Westhill Elementary	WHE-05	South side of NE 191st St between new development and 92nd Ave NE	Type A: Sidewalk & Ramp	30	20	0	8	6	4	0	68
Woodin Elementary	Woodin-07a	132nd Ave NE (Between NE 205th St & NE 195th St)	Type A: Sidewalk & Ramp	30	20	10	0	0	4	0	64
Woodin Elementary	Woodin-03a	NE 192nd PL	Type A: Sidewalk & Ramp	40	10	10	0	0	4	0	64
Woodin Elementary	Woodin-04a	Hollyhills Dr. NE south of Morningside	Type A: Sidewalk & Ramp	40	10	10	0	0	4	0	64
Shelton View Elementary	SVE-01	5th Ave between Shelton View and 240th St SW	Type A: Sidewalk & Ramp	40	10	10	0	0	0	0	60



Sidewalk Prioritization Scores
2017 Safe School Walk Routes Prioritization

City of Bothell

Safe School Walk Routes
Arterial/Collector
Schools
Pedestrian/Bicycle Collisions
Public Services I (Downtown Area, Public Building, Community/Senior Center and Clinic/Hospital
Public Services II (Transit Stops, Commercial Areas, Parks, and Post Office)
Mobile Homes
Bothell City Limits

N W E S

0 0.2 0.4 0.6
Miles

GIS data (maps) are produced by the City of Bothell for internal purposes.
No representation or guarantee is made concerning
the accuracy, currency, or completeness of the information provided.

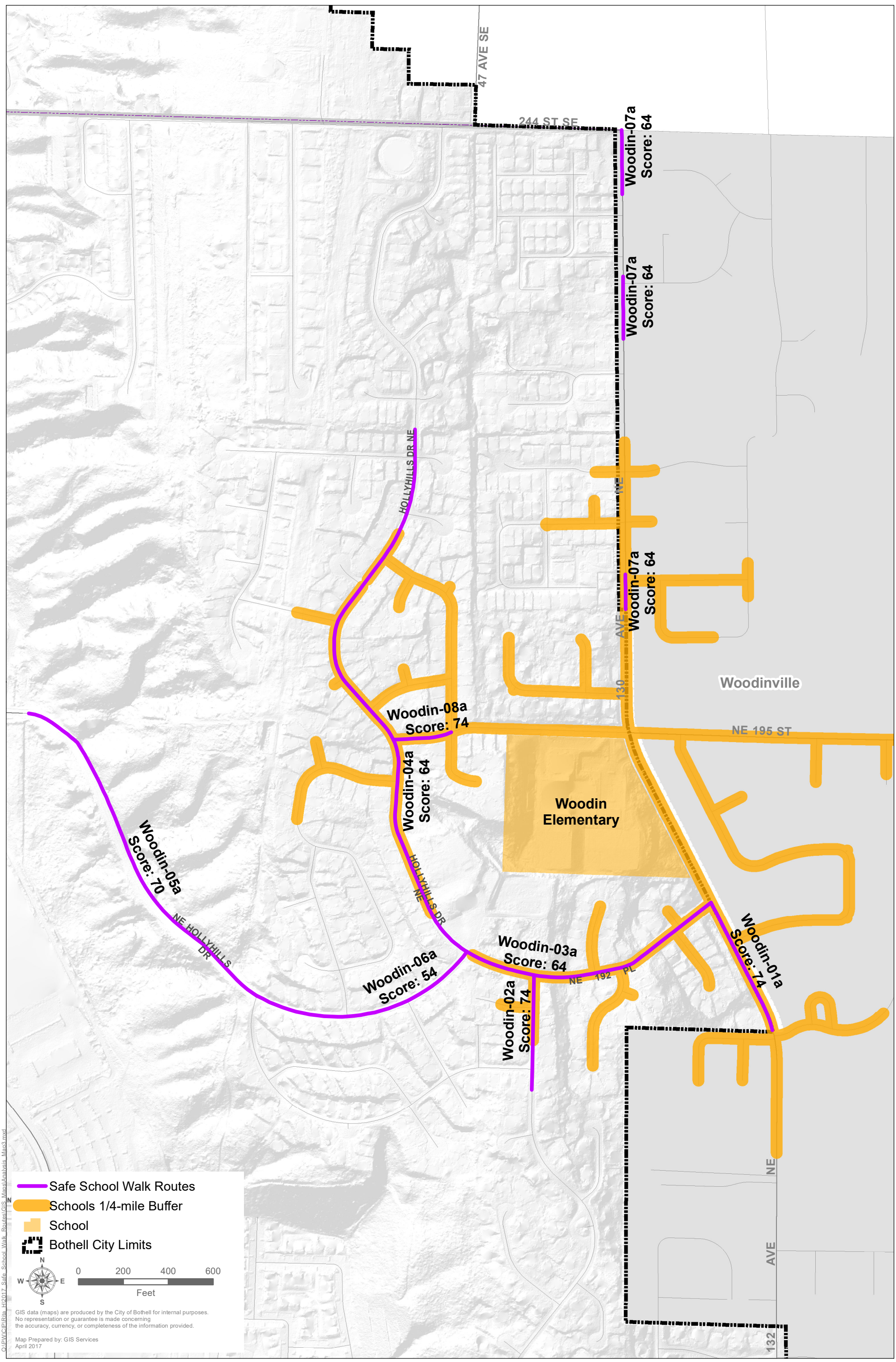
Map Prepared by: GIS Services
April 2017

O:\PW\CIP\Rita_H\2017_Safe_School_Walk_Routes\GIS_Maps\Analysis_Map2.mxd

Sidewalk Analysis Criteria
2017 Safe School Walk Routes Prioritization

City of Bothell

Sidewalk Analysis Example
2017 Safe School Walk Routes Prioritization



City of Bothell

SAFE SCHOOL WALK ROUTES (SSWR) TASKFORCE ADVISORY COMMITTEE 6TH MEETING

MEETING AGENDA

DATE: MONDAY, 5/1/2017

TIME: 6:00 – 8:00 P.M.

LOCATION: CITY HALL, CONFERENCE ROOM #107

- Call to Order/Approval of Minutes from the 5th Task Force Meeting
- Review 2nd Draft of Crosswalk/Pedestrian Facility Needs including Cost Estimations
- Review 1st Draft Prioritization of Repair & Maintenance Needs including Cost Estimations
- Review 1st Draft Prioritization of Safety Enforcement Needs (if applicable)
- Review 1st Draft of Cost Estimates for Sidewalk Projects
- Follow up with Taskforce on How They Presented the School Needs to Their Schools, Shared Information, and Solicited Additional Projects.
- Review of Next Meeting Agenda
- Adjournment

DRAFT

Committee Members: Connie Noll, NSD; Aaron Moreau-Cook (Chair), Woodin Elementary; Amanda Lamer, Frank Love Elementary; Brian Bradish (Vice Chair), St. Brendan School; Mark Robb, Crystal Springs Elementary; Brandi Doyle, Bothell High School; Bill Brook, NSD; Susan Schilling, Woodmoor Elementary; Sterling Cassel, Maywood Hills Elementary; Amy Loomis, Shelton View Elementary