



2017

BOTHELL FIRE DEPARTMENT Annual Report

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Bothell Fire Department

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MISSION

**Committed to exceptional service
through preparation,
prevention and performance**

VISION

**Improving the quality of life for our team,
our partners, and those we are proud to
serve while engaging the community...
making every customer's day better**

VALUES

**Compassion
Humility
Integrity
Progressive
Teamwork**



City of Bothell™



FIRE CHIEF'S MESSAGE

Bothell Fire Department



I am very pleased to present the Bothell Fire Department 2017 Annual Report. 2017 brought many changes to Bothell Fire. After 36 years in the fire service, including 8 years as Bothell Fire Chief, Chief Bob Van Horne retired on May 15. Deputy Chief Jim Roepke capably filled the role of Acting Chief until September 18, when I was sworn in as your Fire Chief.

In my first 90-days, here with Bothell Fire, we completed a comprehensive examination of the Fire Department's structure and organization and found the Department to be in compliance with all legal mandates.

In November we began the process of creating a 5-year Strategic Plan using both external and internal stakeholders to examine the current state of the Department and developed 8 strategic goals that will help guide us to 2023. As part of the Strategic Plan process, we updated our Mission, Vision and Values (see page 4). We also updated our logo and changed our official name from "Bothell Fire and E.M.S." to "City of Bothell Fire Department".

We continue to strive to provide an exceptional customer experience with everyone we serve. As our annual calls for service continue to increase and demands for mandated training grow, we look for ways to work more efficiently. As part of this effort and to reduce increasing overtime, we hired an additional 3 firefighters. Having one additional firefighter assigned to each shift will reduce the overall overtime costs and will help keep us within our annual personnel budget.

The fire service is a very collaborative industry. While the City of Bothell has wonderful and dedicated employees, we also have great local partners in our surrounding fire departments. We work with well, and continually look to, improve our relationships with Northshore, Shoreline, and Woodinville Fire Departments in both training activities and on emergency calls.

We are excited about what 2018 has in store for us and look forward to exceeding your expectations.

Respectfully,

A handwritten signature in black ink that reads "Bruce T. Kroon". The signature is written in a cursive, flowing style.

Bruce T. Kroon, Fire Chief



ROYVILLE FIRE & E.M.S.
42

CITY OF ROYVILLE
FIRE & E.M.S.

RAM 1500

FIRE DISTRICT NO. 10

Bothell Fire Department



BOARD OF COMMISSIONERS



Mark E. Mitchell
Fire Commissioner/Board Chairman/Treasurer



Dennis R. Butterfield
Fire Commissioner/Board Secretary



Mike J. Norris
Fire Commissioner/Board Member

BOARD OF COMMISSIONERS SUPPORT STAFF

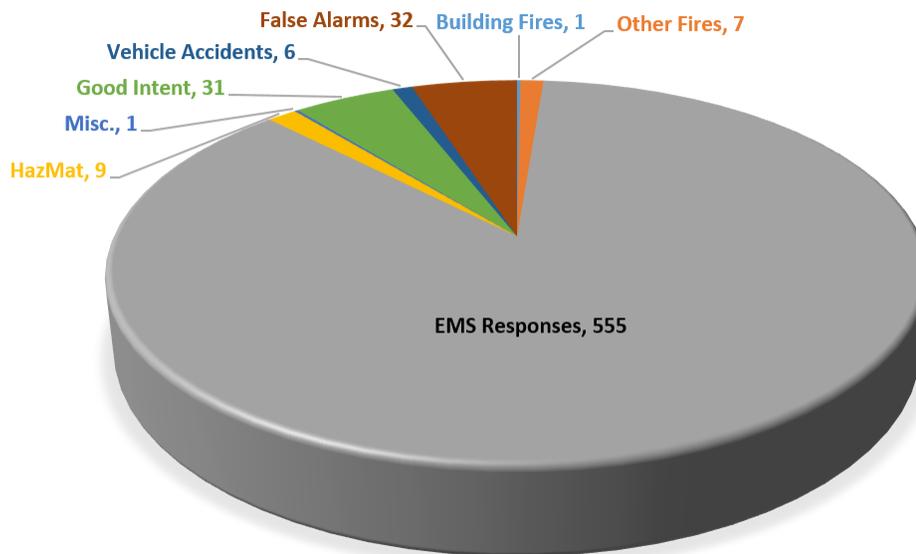
Gabby Diego – Administrative Assistant
Snohomish County Fire Protection District No. 10
P.O. Box 881, Bothell, WA 98041
425-806-6246 (w)
425-806-6135 (fax)

FIRE DISTRICT STATISTICS

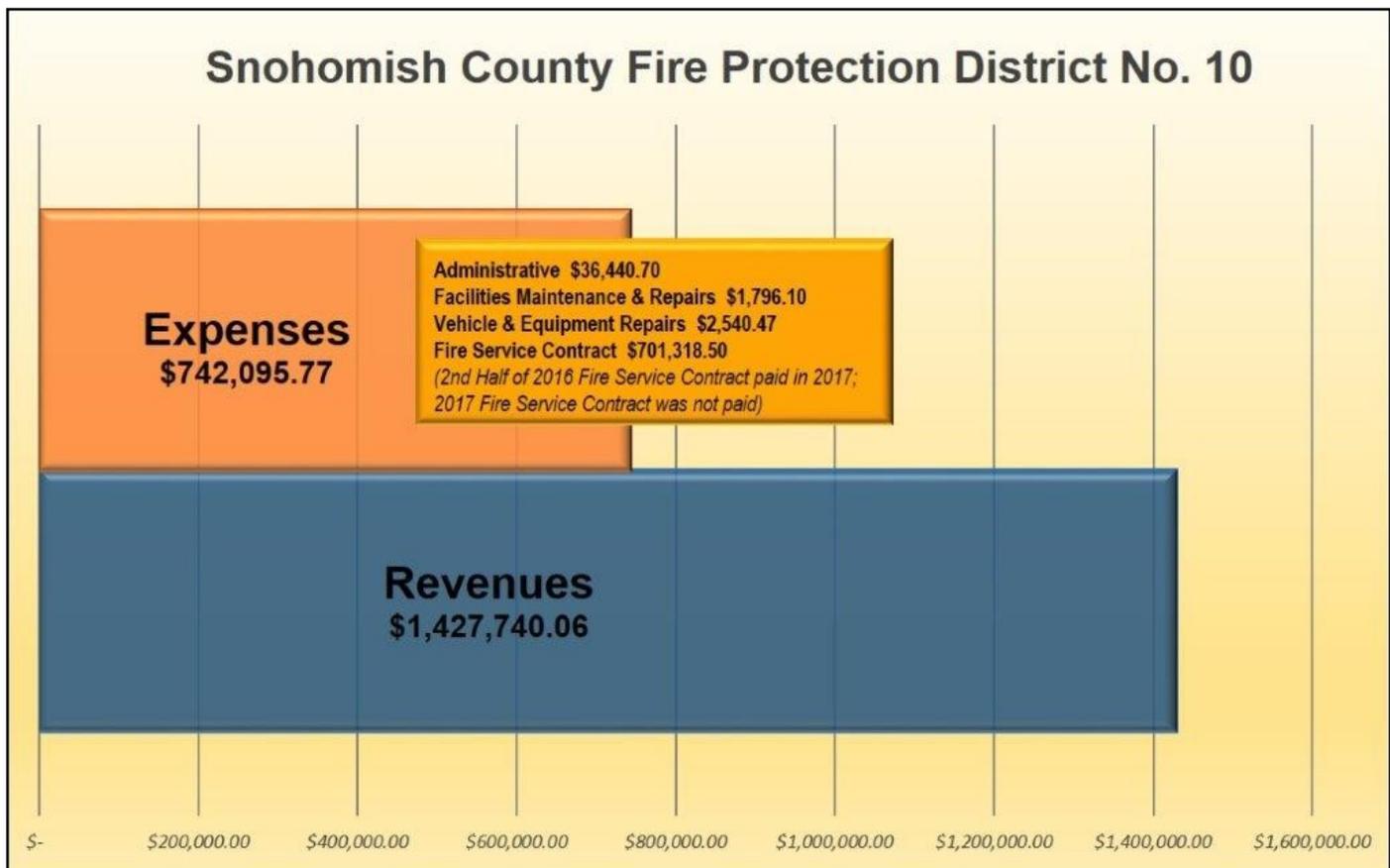
Bothell Fire Department

POPULATION: 9,471

AREA: 2.49 SQUARE MILES

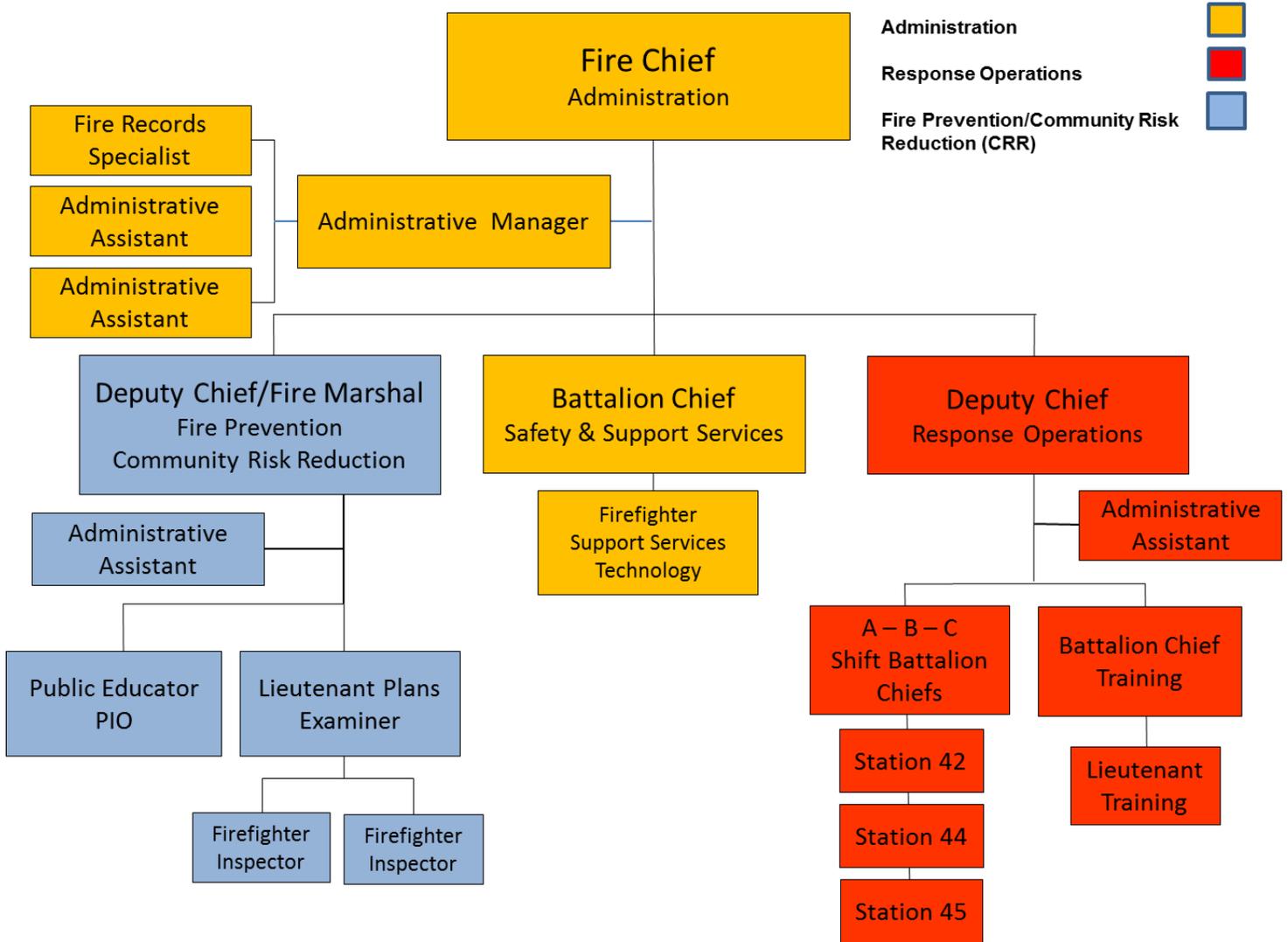


DISTRICT 10 RESPONSE DATA



ORGANIZATIONAL CHART

Bothell Fire Department



Administration

Response Operations

Fire Prevention/Community Risk Reduction (CRR)



Administration

- 1 – Fire Chief
- 1 – Administrative Manager
- 1 – Battalion Chief/Safety & Support Services
- 1 – Firefighter Support Services Technology
- 2 – Administrative Assistants
- 1 – Fire Records Specialist

Fire Prevention / Community Risk Reduction

- 1 – Deputy Chief / Fire Marshal
- 1 – Administrative Assistant
- 1 – Public Education
- 1 – Lieutenant / Plans Examiner
- 2 – Inspectors

Response Operations

- 1 – Deputy Chief
- 1 – Administrative Assistant
- 1 – Battalion Chief / Training
- 1 – Lieutenant / Training
- 3 – Shift Battalion Chiefs
- 9 – Lieutenants
- 37 – Firefighters
- 1 – Inspector

NEW MEMBERS

Bothell Fire Department



Jeremy Benson
Firefighter



Tyler Griffith
Firefighter



Sara Ives
Firefighter



Chris Barnes
Firefighter



Robert Reed
Firefighter



Bruce Kroon
Fire Chief



Melissa Gladden
Administrative Asst.

RECOGNITION

Bothell Fire Department

Awards and Medals

Unit Citation Awards:



Awarded for your decisiveness, efficiency and teamwork that contributed to the life saving actions at an incident.

Main Street Fire

Firefighter Zach Ames

Firefighter Lee Fowble

Lieutenant Adam Lamb

Firefighter Geoff Olson

Firefighter Chad Gustafson

Lieutenant Steve Craig

Firefighter John Deaver

Firefighter Johnathan Roberts

Lieutenant Paul Jensen

Firefighter Todd Wilson

Firefighter John Vaaga

Lieutenant Dave Van Valkenburg

Your actions are held in the highest regard by your peers and are among the greatest traditions of the fire service.

Distinguished Service Medal:



Awarded for exceptionally distinguished performance of duty rendered during emergency operations, displaying courage above and beyond what is normally expected under adverse conditions.

Main Street Fire

Battalion Chief Rob van Spaandonk

Your actions are held in the highest regard by your peers and are among the greatest traditions of the fire service.

Exceptional Service Awards

Admin. Asst. Lisa Thurston

Firefighter Derek Jones

Lieutenant Joel Secan

Firefighter Zach Ames

Firefighter Johnathan Roberts

Lieutenant Steve Craig

Firefighter Ken Doran

Firefighter Dave Monahan

RECOGNITION

Bothell Fire Department

Specialty Bar

Technical Rescue Team

Firefighter Kelly Cross

Certifications

Certified Fire Investigator

Deputy Chief/Fire Marshal Butch Noble

Service Awards

10 Year

Firefighter Bruce Myka

Firefighter Jack Greaves

Firefighter Anthony Savino

Firefighter Josh Prince

15 Year

Firefighter Lee Ann Crawford

Firefighter Geoff Olson

20 Year

Firefighter Tom McKittrick

Firefighter Chad Gustafson

Firefighter Ken Doran

30 Year

Battalion Chief Joe Krempf

Battalion Chief Mike McAuliffe

Battalion Chief Rob van Spaandonk

Battalion Chief Dan Johnson

Deputy Chief Jim Roepke



Joel Secan
Lieutenant

Employee of the Year

Lt. Joel Secan was voted by the Recognition Committee as Bothell Fire Department's Employee of the Year for 2017. Joel was recognized for his commitment and dedication to the department. His can-do attitude and selfless leadership has created a work atmosphere that is filled with positive, hardworking and accountable firefighters. The sum of his character and competence equal a leader that is worthy of recognition.

PROMOTIONS & RETIREMENTS

Bothell Fire Department

2017 Promotions



Lieutenant
Joel Secan



Lieutenant
Paul Jensen



Lieutenant
Kirk Robinson



Lieutenant
Mike Groff



Battalion Chief
Jim Vandertoorn

2017 Retirees



Lieutenant
Jeff Sandman



Fire Chief
Bob Van Horne



Battalion Chief
Ron Wick

We would like to honor those who have served our department over the years. Thank you for your service and dedication to the Bothell community.

STATIONS

Bothell Fire Department

42

**Downtown Headquarters
10726 Beardslee Blvd.**



Apparatus:

- 1—Ladder Truck
- 1—Fire Engine
- 1—Aid Unit
- 1—Shoreline Medic Unit
- 1—Command Unit
- 1—Reserve Fire Engine

44

**Queensborough Fire Station
330 228th St. SW**



Apparatus:

- 1—Fire Engine
- 1—Aid Unit
- 1—Reserve Aid Engine

45

**Canyon Park Fire Station
1608 217th Pl. SE**

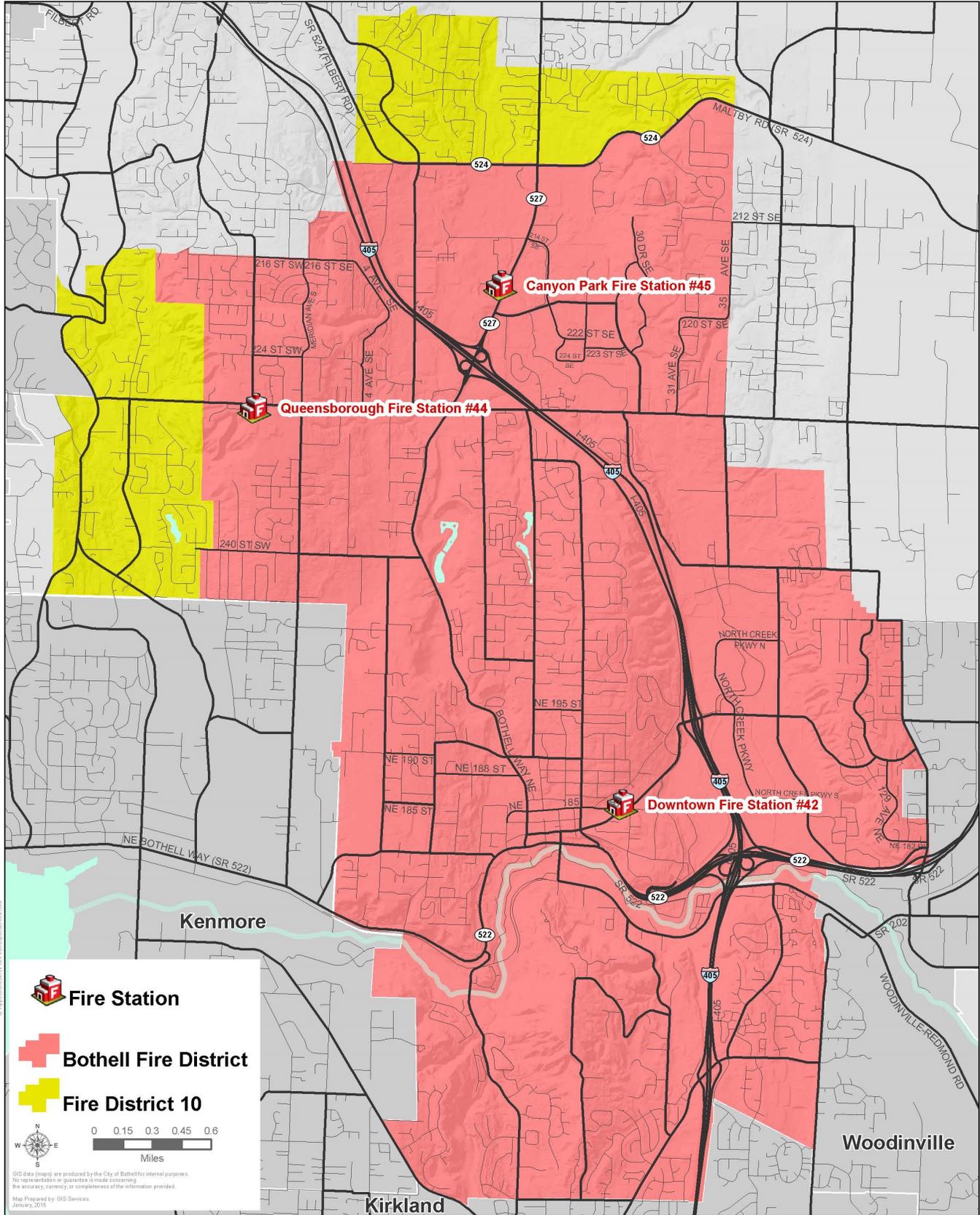


Apparatus:

- 1—Fire Engine
- 1—Aid Unit
- 1—Reserve Fire Engine

SERVICE AREA MAP

Bothell Fire Department

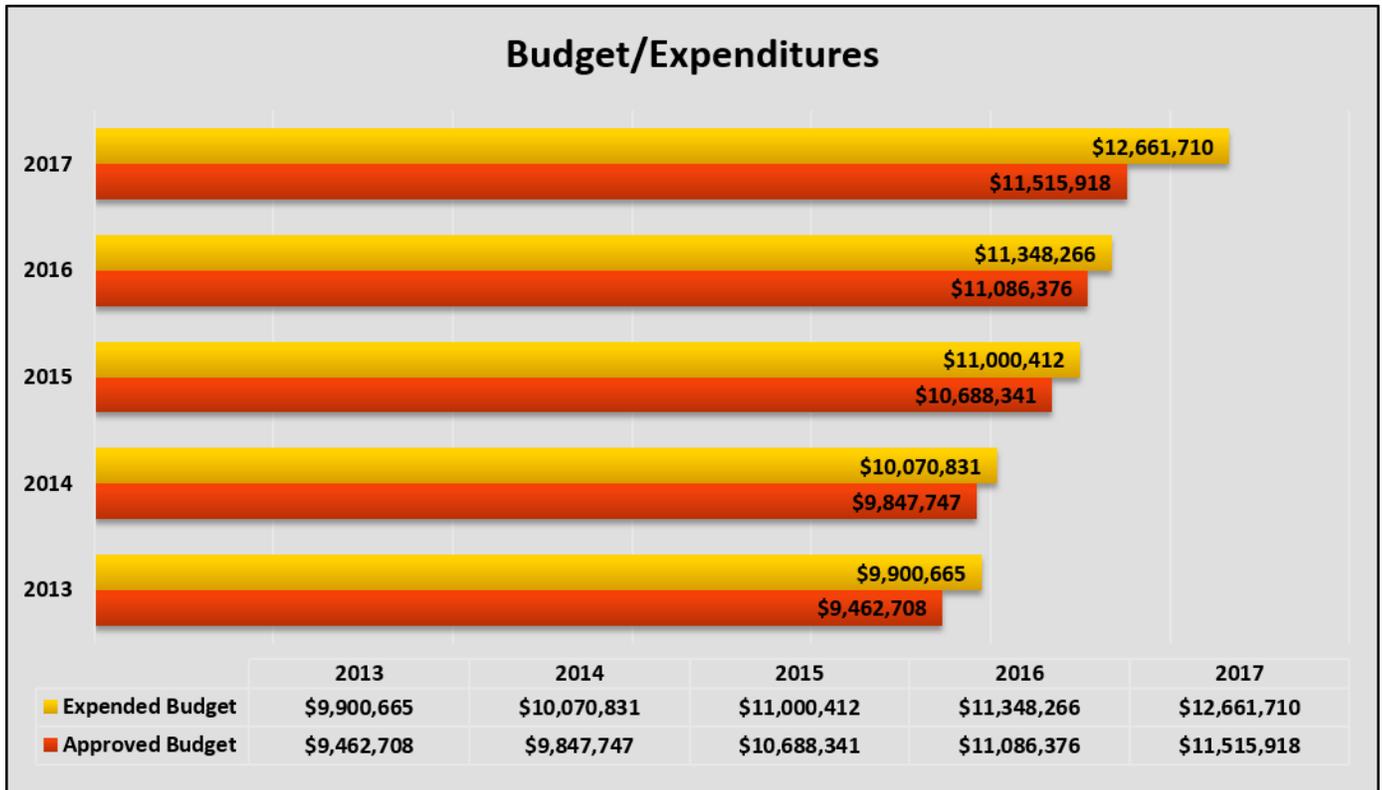


City of Bothell



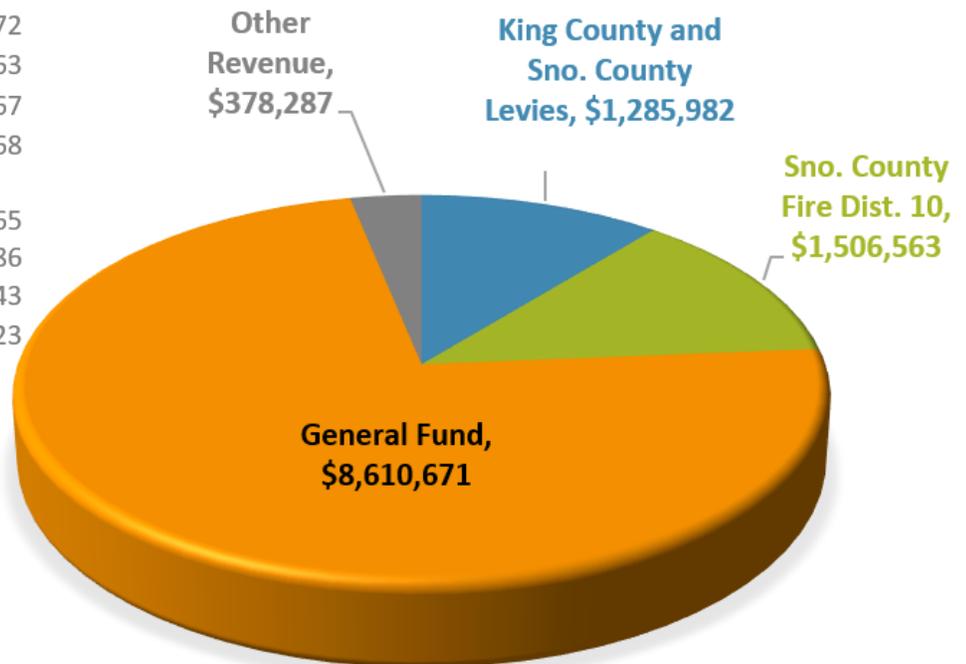
SERVICE AREA STATISTICS

Bothell Fire Department



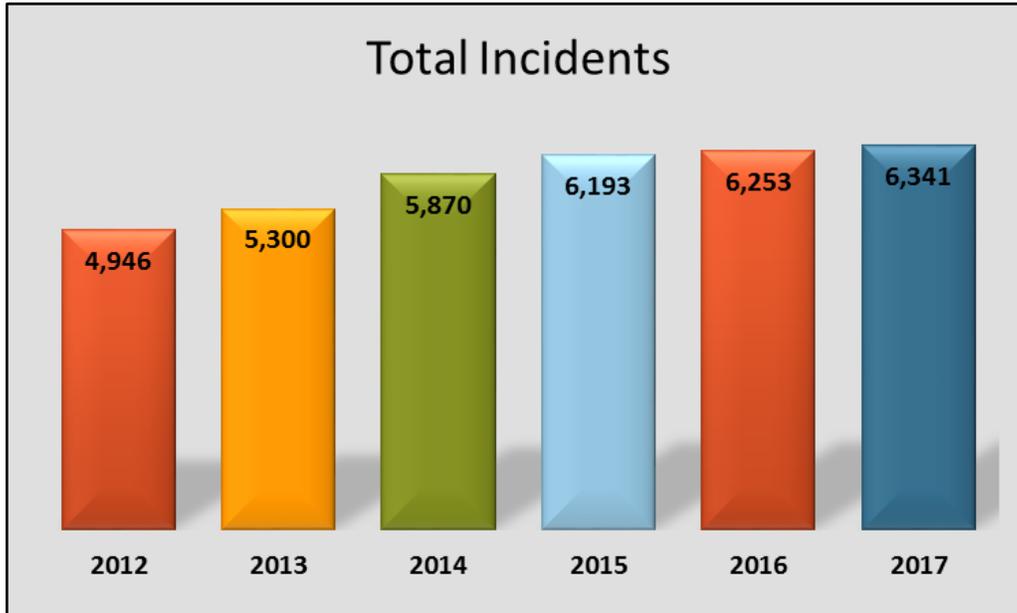
OTHER REVENUE

Transport Fees	\$107,072
MVC Fees	\$1,563
Fire Donations	\$4,067
Fire Plan Review Fees	\$65,568
Fire Suppression System Review Fees	\$83,365
Fire False Alarm Fees	\$20,086
Fire Code Permit Fees	\$85,643
CPR/Fire Aid Class Fees	\$10,923



EMERGENCY RESPONSES

Bothell Fire Department



52
Building Fires



121
Other Fires



4,306
EMS Responses



69
Hazmat Responses



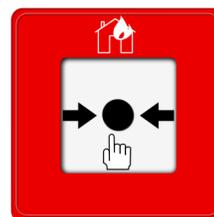
588
Misc.



328
Service Calls



365
Vehicle Accidents



512
False Alarms

RESPONSE OPERATIONS

Bothell Fire Department



Meeting the needs of the community and keeping our citizens safe is the main focus of Response Operations. As we prepare for the challenges that lay ahead, we strive to provide the best service possible for the community that we serve.

In 2017 we responded to 6341 calls for service. As calls for service continue to grow, the dedicated members of the Bothell Fire Department strive to meet our community's needs by providing round the clock protection. 2017 was the highest call volume in department history.

Other services that are part of response operations include, emergency medical, hazardous materials, technical rescue, water rescue, wildland firefighting, building inspections, and public education. We take great pride in providing the best service we can to the community.

This is the third year of the Community Medical Team (CMT) program, which spans three fire departments and provides needed non-emergency medical services. The CMT unit has had great success in helping citizens get the additional support they need and is an excellent example of sharing resources and making a positive impact on the community.

Bothell wildland crews had a very busy year as we experienced record wildfires throughout the western states this past summer. This was the first time that Bothell wildland crews deployed to both Oregon and California to assist in protecting communities facing the threat of wildland fires. These deployments are two or more weeks in duration where crews are away from their families and working the front lines of these major wildland fires.

It is with pride and honor that we strive to serve the needs of our community and to assist our neighbors as well. From station tours, teaching fire safety in the schools, to emergency medical services and fire responses, our #1 goal is to keep our community and citizens as safe as possible.

Respectfully,

A handwritten signature in black ink that reads "Jim Roepke". The signature is written in a cursive, slightly slanted style.

Jim Roepke, Deputy Chief Response Operations

PERFORMANCE MEASURES

Bothell Fire Department

The Bothell Fire Department complies with WAC 35.103. The legislature intends for city fire departments to set standards for addressing the reporting and accountability of substantially career fire departments, and to specify performance measures applicable to response time objectives for certain major services.

RESPONSE TIMES					
Measure	Department Measure (90% of all calls)	2014 Actual Time (90% of all calls)	2015 Actual Time (90% of all calls)	2016 Actual Time (90% of all calls)	2017 Actual Time (90% of all calls)
Arrival of first engine at a fire incident	8 minutes	9 minutes, 29 seconds	8 minutes, 31 seconds	8 minutes, 31 seconds	8 minutes, 50 seconds
Arrival of EMT at an emergency medical incident	7 minutes	7 minutes, 11 seconds	7 minutes, 42 seconds	7 minutes, 42 seconds	7 minutes, 59 seconds
Total Average	7 minutes, 15 seconds	7 minutes, 32 seconds	8 minutes, 6 seconds	8 minutes, 6 seconds	8 minutes, 25 seconds
First 15-members on location of a working fire	13 minutes	12 minutes, 9 seconds	12 minutes, 9 seconds	12 minutes, 9 seconds	8 minutes, 49 seconds
Turnout Time (The initial time when units first received notification of an emergency to the point they responded. This time is also included in the total average time).		2 minutes, 28 seconds	2 minutes, 30 seconds	2 minutes, 30 seconds	1 minutes, 58 seconds

- ◆ In any given year times can fluctuate dependent on distance of responding resources from the emergency.

The Department's Standard Operating Guidelines state the following:

- The first fire apparatus on location of a fire—8 minutes.
- The first apparatus on location of a medical emergency—7 minutes.
- A total system response time of 7 minutes and 15 seconds.



TRAINING

Bothell Fire Department



TRAINING DIVISION

Bothell Fire Department

The delivery of emergency services to the public requires well-trained professionals. The Training Division oversees the delivery of training to firefighters, officers and staff in compliance with applicable local, regional, county, state and federal requirements. We are committed to effective, comprehensive, innovative and challenging training and to provide the highest quality of service to the public in their time of need.

The 2017 training calendar included 95 drills for all personnel, and 20 additional drills for personnel on Special Operations teams. We achieved a 92% completion rate for primary, assigned training. Training delivery is conducted in classrooms, on training sites in the field, online, and self-directed reading. Our 59 department members logged 9,135 total hours. This averages to 140.5 training hours per firefighter.

Bothell is a member of the East Metro Training Group (EMTG) which consists of 9 fire departments from the Eastside, with over 800 firefighters. The comprehensive training program was strategically created by a multi-jurisdictional committee, to meet all mandated and required training with regional consistency. It is vital that departments train together as we daily cross jurisdictional borders to work together at emergency scenes.

While all members receive training on firefighting and emergency medical services, some members participate on special operations teams. We participate in local and regional training for our technical rescue team, water rescue team, hazardous materials response team and our wildland fire response team.



Firefighter Survival and Self-Rescue

Each year firefighters across the nation become lost, trapped or injured while fighting structure fires. The IAFF created a program to deliver the skills needed to self-rescue, as well as perform in a team rescue of another firefighter. Lt. Mark Peffer built the props for the drill, which was conducted with other local jurisdictions.

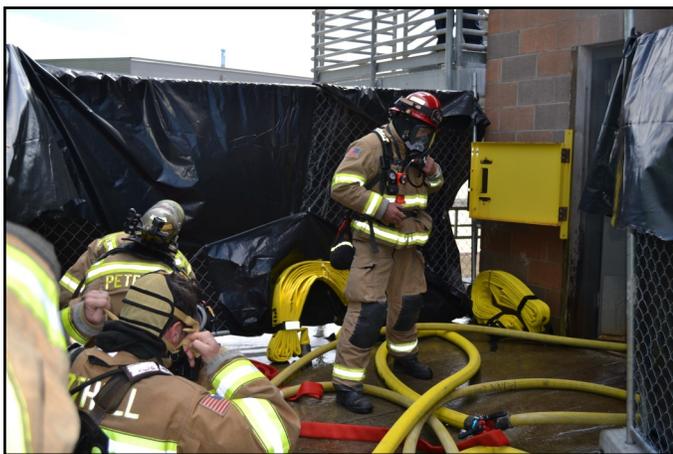
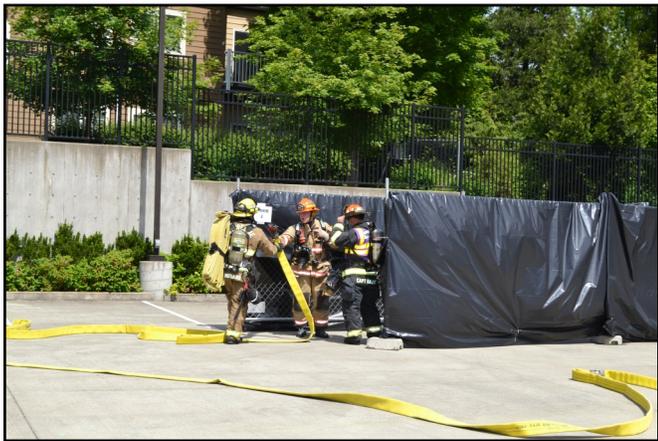
TRAINING DIVISION

Bothell Fire Department

EMTG multi-jurisdictional drills

Multi-company drills (MCO) are scheduled in the second, third and fourth quarter of each year. Crews from all EMTG member agencies participate. Training Officers rotate the responsibility of creating, preparing, administering and overseeing the drills. For the first time since joining, Bothell was assigned the May MCOs, to simulate a fire with rescue in a large, multi-story and multi-family structure. We were able to include many of the lessons learned from the 2016 Bothell Mercantile Building Fire, which required 5 Alarms of resources and over 1 million gallons of water to extinguish.

The MCOs in November utilized the propane fire props at the Northshore and Bellevue Training Centers, meeting the state standard of annual live-fire training.



TRAINING DIVISION

Bothell Fire Department

Technical Rescue Team

16 Technical Rescue Team (TRT) members maintained certification in all required disciplines. Training on the 5 rescue disciplines are required each year. Each drill is conducted 4 times, so personnel across multiple shifts can attend. Fire Departments from North King County participate, and share the responsibility of creating and hosting drills. Bothell's team leader, Lt. Jim Vandertoorn, conducted the first "team day" for our TRT, bringing in a nationally renowned rescue expert and delivering training in all disciplines. Firefighter Zach Ames was added to the team as its newest member.



Eastside Hazardous Materials Spill Response Team

9 Hazmat Team members maintained their Hazmat Technician certification. The regional Hazmat Team conducts a drill each quarter. Some are multi-day drills, others are a single day or half-day conducted several times. Training can be at a commercial facility that uses hazardous materials in its processes, or conducted at a fire station or training center. Firefighters Russ Petrick and Zach Ames were added to the team as its newest members.

Lieutenant Promotional Process

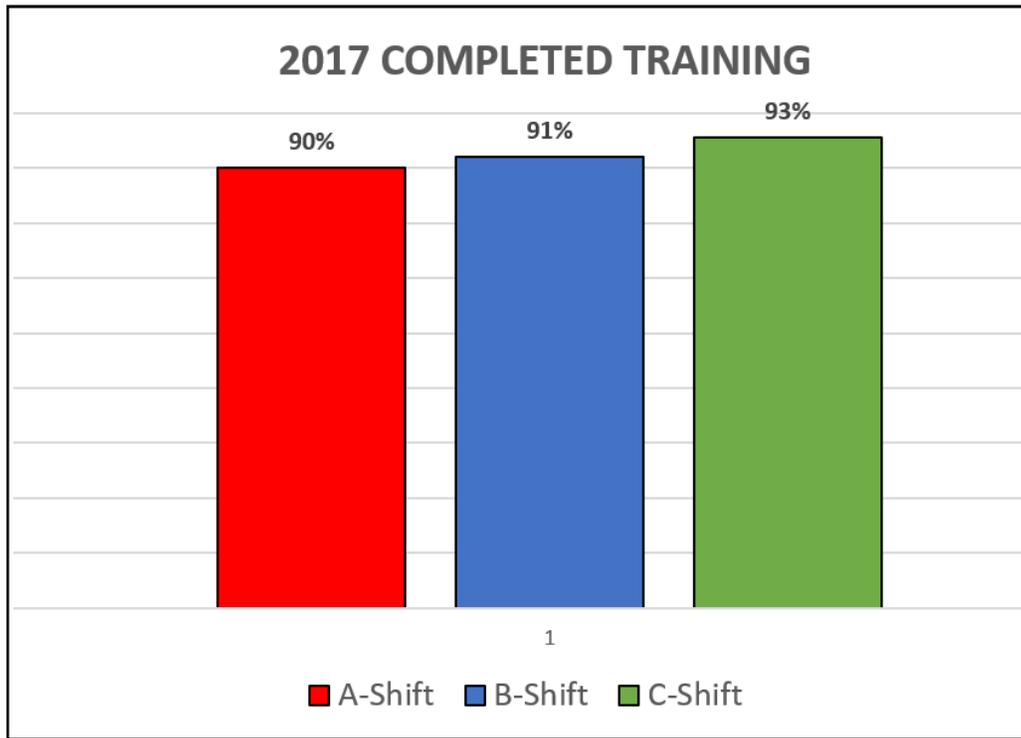
The Lieutenant promotional process was conducted in March. The test comprised of a written test, a tactical evaluation, and an assessment center. 8 candidates passed all portions of the test and were placed on the certified Lieutenant promotional list. FF Paul Jensen, FF Kirk Robinson, FF Joel Secan and FF Mike Groff were subsequently promoted to the rank of Lieutenant. (See page 12)

New Firefighters

5 new firefighters were hired in 2017. All were enrolled in, and successfully graduated the 14 week regional EMTG Recruit academy. Bothell's Lt. Jon Rode was an instructor in the Winter academy, and Lt. Mark Peffer was an instructor in the Fall Academy. (See page 9)

TRAINING DIVISION

Bothell Fire Department



TECHNICAL RESCUE

Bothell Fire Department

Bothell's Technical Rescue Team (TRT) continues to expand and improve on its training, equipment and service delivery. Bothell has maintained 15 TRT members, 5 per shift to staff Ladder 42 with a minimum of 2 per shift on duty at all times. The following goals were accomplished in 2017:

New members that attended Initial Training

- 7 - Vehicle Extrication Academy
- 4 - Rescue Systems 1
- 1 - Rope Rescue Technician
- 2 - Trench Rescue Technician
- 4 - Confined Space Technician
- 1 - Structural Collapse Technician



The Technical Rescue Team was able to complete 100% of its ongoing refresher training in the Technical Rescue Team's recognized disciplines: Rope, Trench, Confined Space and Structural Collapse.

Bothell's TRT members continue to develop and instruct Awareness and Operation level courses to Bothell Fire members in all disciplines.



Bothell hosted a Technician Level Refresher Training for Northshore, Woodinville and Shoreline in Confined Space and Rope Rescue. In 2017, we trained in Confined Space at Brightwater Treatment Facility and Rope Rescue at a large water tower located in Holly Hills.

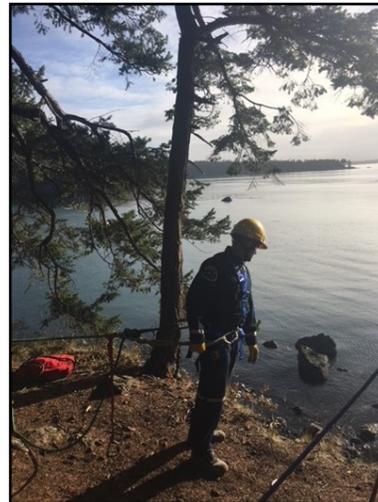
There were 7 technician level refresher training courses that were completed in 2017 with a collaborative effort put forth by Bothell, Woodinville, Northshore and Shoreline Fire Departments.

TECHNICAL RESCUE

Bothell Fire Department

Team Day

Bothell's TRT team expanded its training in 2017 with a dedicated Team day. This course involved all three shifts working together to review structural collapse skills utilizing new breaching and breaking equipment in preparation for earthquake damage and rescues. The second half of the day the team then reviewed and performed a Rope Rescue guiding line drill.



The Technical Rescue Team continues to strive for improved preparedness every year with ongoing training and clearly defined goals and objectives.

TECHNICAL RESCUE

Bothell Fire Department

Wildland

Bothell's Wildland Team continues to expand its training, experience and qualifications. In 2017 The Wildland team members were deployed throughout Washington, Oregon and California. These mobilizations provided valuable assistance throughout the nation and at the same time improved our teams experience and qualifications.

Bothell's Wildland Team currently has 15 Red carded members.

- 2 Strike Team Leader Trainees
- 5 Engine Boss's
- 3 Squad Boss/ FF1
- 5 FF2



Wildland Deployments 2017:

Sutherland Canyon- Quincy, WA 29,433 Acres - 6/27-7/2

Silver Dollar – Richmond, WA 30,984 Acres -7/3-7/6

Grand Mound – Grand Mound, WA 30 Acres- 8/3-8/6

East Fork II – WA 8/7-8/10

Taylor Creek – WA 8/11-8/15

East Saddle – WA 8/12-8/15

Jonas Fire – WA 8/17-9/1

August Severity- Molalla, OR- 8/17-8/20

Chetco Bar Ranch – Brooking, OR 191,125 Acres- 8/20-8/29

Horse Prairie – Canyonville, OR 16,436 Acres 8/29-9/1

Chetco Bar - Brooking OR 191,125 Acres- 9/17-10/1

Eagle Creek- Cascade Locks, OR 48,861 Acres - 9/9-9/13

LNU Complex- Santa Rosa, CA Tubbs Fire 36,807 Acres Nuns Fire 56,556 Acres Pocket fire 17,357 Acres- 10/13-10/19



FIRE PREVENTION / COMMUNITY RISK REDUCTION

Bothell Fire Department



2017 was a year of change and renewed commitment to safety and education for the Fire Prevention/CRR Team. We welcomed our new Chief, Bruce Kroon, and bolstered our staffing by one fire inspector. In addition, the CRR team re-prioritized workloads for our Public Educator in an effort to focus on Life Safety and reaching out to the community via social media. One example of change in our arena was the Fire Impact Fees approved by Bothell City Council, and implemented April 1, 2017. These fees are assessed on new development projects within the City, and are regulated by law to be spent on Fire Department projects only.

In addition, the Fire Prevention Office welcomed a new face, Lt. Todd Bailey to our team as the new Fire Plans Examiner. Todd came to us with over 20 years of operational experience at the fire house and brings his valuable experience and expertise to fire plans review. He will soon be adding his certification as Plans Examiner to his resume' and we are excited to have his knowledge and experience in our division. The Fire Prevention office is focused on keeping our education and on-going certifications up to date and current. With the latest training and education, we strive to provide the best code knowledge and life safety expertise to the greater Bothell Community.

As a grim reminder of the importance of Fire and Building codes, Oakland CA, suffered the worst fatality fire in the nation in many years, losing 36 people. Reports of electrical issues, exit/egress concerns, overcrowding and the building being used for unintended purposes all lent to the unfortunate disaster that unfolded on Dec 2, 2016. It took 52 firefighters, 14 pieces of apparatus and five hours to extinguish the blaze. For these reasons, Bothell Fire Prevention is dedicated to keeping our businesses and their occupants' safe through the enforcement of fire and building codes and annual inspections. In 2017, the City of Bothell had no fatality fires and three commercial fires were quickly extinguished by the activation of automatic sprinklers – saving lives and thousands of dollars in property damage.

As our city continues to expand and become more diverse, Fire Prevention/CRR is dedicated to growing with the changes. Our team of dedicated professionals are committed to fire prevention and life safety, as well as being proactive with education and working closely with other city divisions. Our goal is to keep fire related property damage and injuries to as little as possible, while working collaboratively with our community and developers. As always, if there are any questions about how we can serve you, please do not hesitate to reach out to us. Thank you for supporting Fire Prevention/CRR.

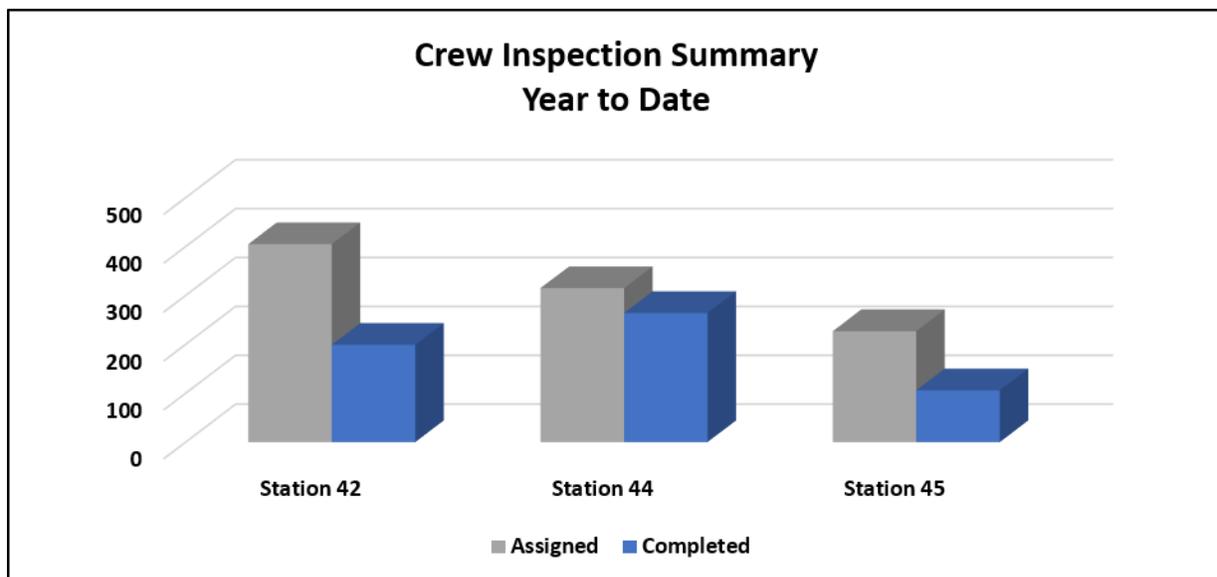
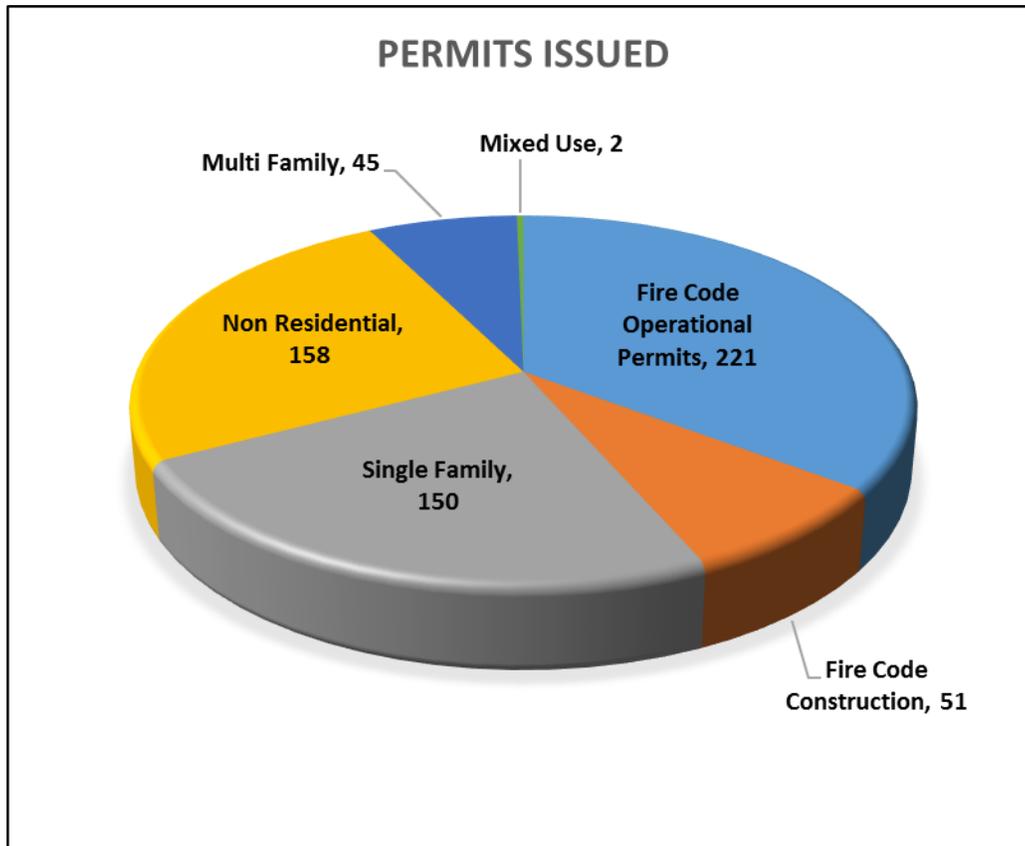
Respectfully,

A handwritten signature in black ink, appearing to read "Butch Noble".

Butch Noble, Deputy Chief/Fire Marshal

FIRE PREVENTION / COMMUNITY RISK REDUCTION

Bothell Fire Department



SIGNIFICANT RESPONSES

Bothell Fire Department

Mobile home fire in Holly Hills



On January 9, 2017 a fire in a mobile home was reported. Fire crews from Bothell, Woodinville Kirkland and Snohomish County District 7 responded. Bothell firefighters arrived to find a fully involved structure. The fire was contained to the single residence. The owner was uncooperative and contributed to the fire growth. One firefighter received minor injuries. The cause was determined to be accidental and caused by combustibles being stored too close to a portable heater.

House fire on 204th Place NE



On July 12, 2017 Fire units from Bothell, Woodinville, Kirkland, Northshore and Snohomish County Fire District 7 responded to a fully involved home fire. The fire was upgraded to a second alarm by the first arriving fire crews. Initially the fire was attacked from the exterior. Holes in the second story floor made parts of the building dangerous to be in. The fire originated in the garage. Investigators designated the fire as undetermined. No injuries were reported.

PUBLIC EDUCATION

Bothell Fire Department

DUI Drill

In May, just days before senior prom, Bothell High School students learned the consequences of impaired and distracted driving by witnessing a simulated head-on crash simulation. Bothell Fire Department, Bothell Police Department, Shoreline Fire Department, Airlift Northwest and AMR Ambulance came together to provide this realistic and emotional graphic experience.



Community Emergency Response Team Training

In October, Bothell Fire Department graduated 19 new Community Emergency Response Team (CERT) volunteers. This 7-week training course teaches essential disaster preparedness, response, and recovery skills to members of the community. Upon graduation, participants have a basic knowledge in disaster medical, light search and rescue, triage, fire suppression and disaster psychology.

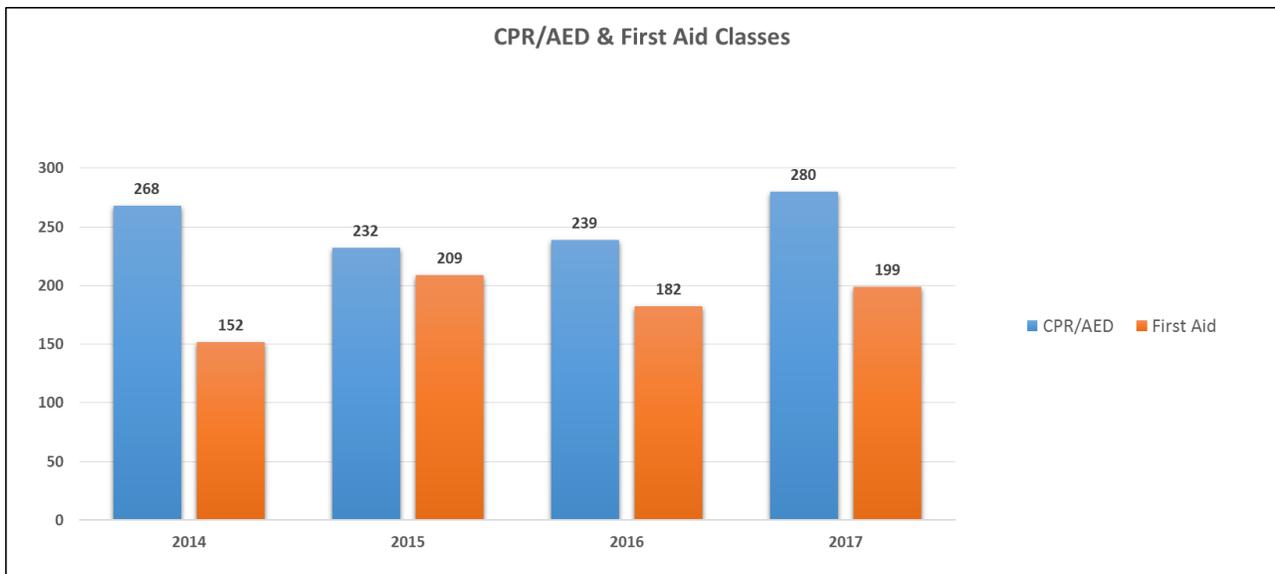


PUBLIC EDUCATION

Bothell Fire Department

Fourth of July Annual Pancake Breakfast

The annual Fourth of July Pancake Breakfast at the downtown firehouse was a huge success. After hundreds of pounds of pancake batter and many bottles of syrup later, we broke the record with close to 2,000 people in attendance! Thank you to all of the staff and community members who volunteer their time and efforts to make this event so special every year.



PUBLIC EDUCATION

Bothell Fire Department

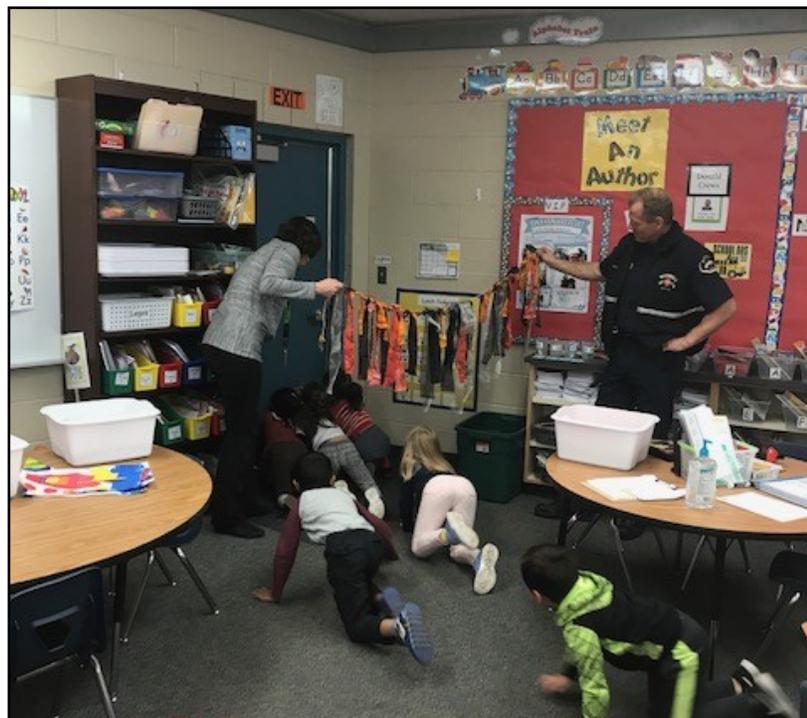
CARE Day

In June, Bothell Fire Department and Bothell Police Department partnered together to offer over 80 free bike helmets at the fourth annual CARE Day Event. This special event is dedicated to connecting low income and at-risk families with access to services and resources. The bike helmets were generously donated by the Bothell Firefighter Benevolent Fund and Molina Healthcare.



Fire Prevention Month Classroom Presentations

October is National Fire Prevention month and Bothell Firefighters and Public Education staff worked together to provide fire safety lessons to over 800 students in seven different elementary schools. The student learned the importance of having a home fire safety plan and practiced crawling low under smoke and fire.

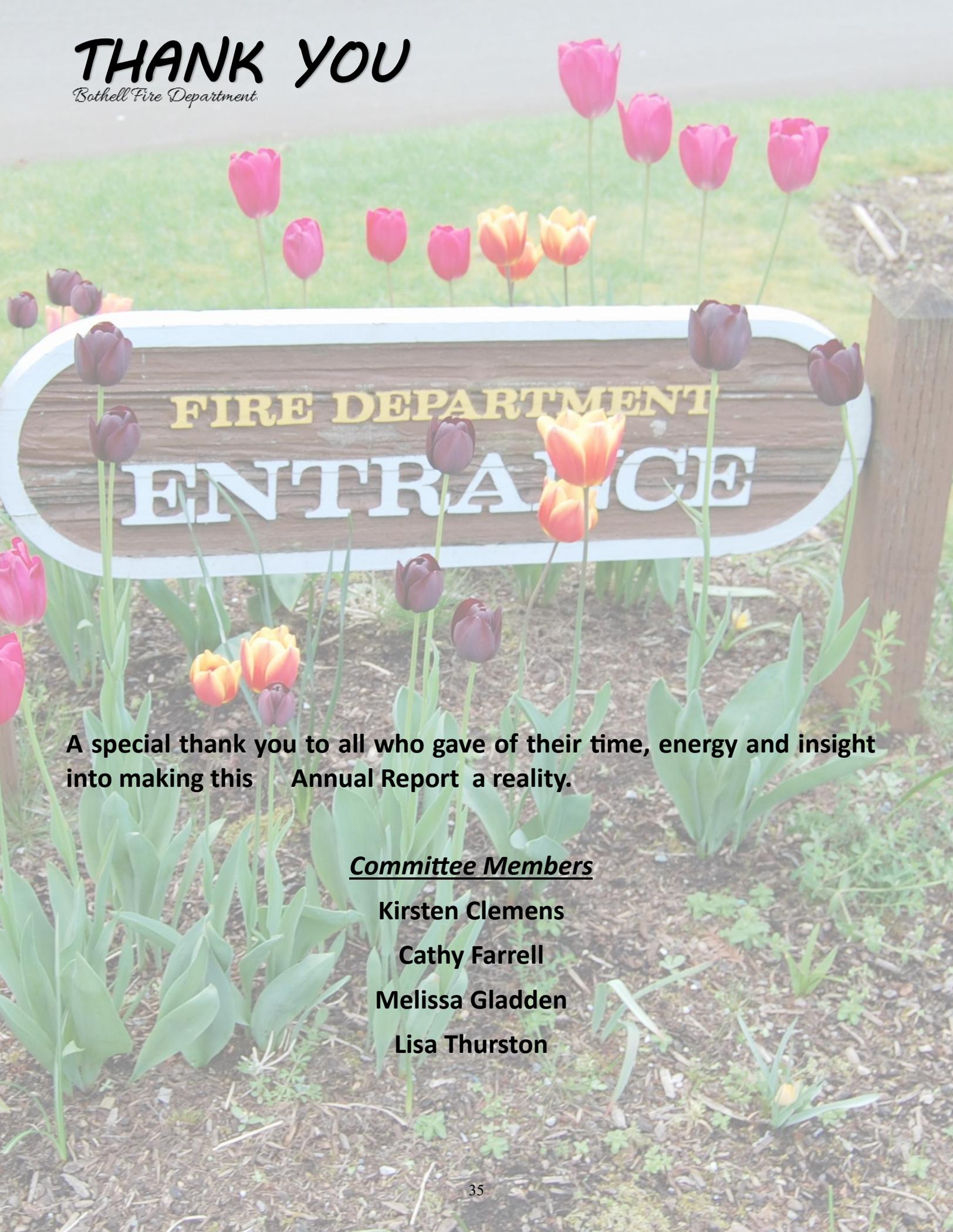




Committed to Exceptional Service

THANK YOU

Bothell Fire Department



**FIRE DEPARTMENT
ENTRANCE**

A special thank you to all who gave of their time, energy and insight into making this Annual Report a reality.

Committee Members

Kirsten Clemens

Cathy Farrell

Melissa Gladden

Lisa Thurston