



Tent /Temporary Membrane Structure/ Carnivals and Fairs Application

68B

Submit your application online at www.MyBuildingPermit.com.
For online application select Fire>Any Project Type>Special>Temporary Tent

INTERNAL USE ONLY

Fire Permit #: FCON 20 _____ Fire Plan #: FIRE 20 _____

Related Permits: _____ Project #: _____

RESPONSIBILITY FOR INFORMATION: It is your responsibility to provide detailed, accurate information about your event. You **MUST** provide all the required completed construction documents at the time of application. Incomplete applications will not be processed. All permit fees are due prior to permit issuance.

Provide required construction documentation on "Checklist" [2nd page] **DESCRIPTION OF EVENT:**

Briefly describe the event and intended use for permit being sought (attach sheet).

Business Name: _____

Site Address _____ Parcel # _____

Applicant Name: _____

Mailing Address _____ City _____ State _____ Zip _____

Phone: (____) _____ FAX: (____) _____ E-Mail: _____

Property Owner Name: _____

Mailing Address _____ City _____ State _____ Zip _____

Phone: (____) _____ FAX: (____) _____ E-Mail: _____

Contractor Name: _____

Mailing Address _____ City _____ State _____ Zip _____

Phone: (____) _____ FAX: (____) _____ E-Mail: _____

Contractor's License # _____ Expiration _____ City of Bothell Business License # _____

*Required by Washington State laws and Bothell Municipal Code Title 5 – Visit www.bothellwa.gov for Business License application

Contact Name: _____

Mailing Address _____ City _____ State _____ Zip _____

Phone: (____) _____ FAX: (____) _____ E-Mail: _____



FIRE CODE CONSTRUCTION 2023 PERMIT FEES:

Tent/Temporary Membrane: Commercial - \$353.00 Non-Profit - \$353.00
Carnival/Fair: Commercial - \$428.00 Non-Profit - \$214.00

“CHECKLIST” for All Required Construction Documentation:

- ┆ **Flame Retardant Certification**
- ┆ **Detailed site plan** - Include dimensions and separation distances for ALL tents/temporary membranes.
- ┆ **Detailed floor plan** - Include dimensions and separation distances for ALL tents/temporary membranes.
- *Tents with an occupant load greater than 50 –**
 - ┆ Provide detailed floor plan, indicating the *means of egress* facilities, seating capacity, arrangement of the seating and location and type of heating and electrical equipment with each application for approval.
 - ┆ **Location(s) of Portable Fire Extinguisher(s) shown on plans**
- YES / NO - Is the tent walled?**
- YES / NO - Will there be cooking in the tent?**
If YES - Show the locations along with the type of appliances and fuel locations.
- YES / NO - Will there be temporary power?**
If YES - Show the location of the power unit, refueling area and barriers per (IFC) Code requirements.
- ┆ **Type of Seating (CHOOSE ONE):**
- YES / NO – Fixed (bench) Seating?** If YES – Show the configuration plans.
- YES / NO – Loose (chairs only)?** If YES – Show the configuration plans.
- YES / NO – Tables and loose chairs?** If YES – Show the configuration plans.
- ┆ **Anchorage:** Fire Code Office shall be provided with documentation of structural stability.
Tents or membrane structures and their appurtenances shall be adequately roped, braced and anchored to withstand the elements of weather and to prevent against collapsing.

Additional information: _____

I/Applicant understand and by his/her signature to this application agrees to indemnify, defend and hold harmless the City of Bothell, its agents and employees from and against any and all claims, losses or liability, including attorney’s fees arising from injury or death to persons or damage to property occasioned by any act, omission or failure of the applicant, his officers, agents and employees, in performing the work authorized by this permit. This paragraph shall not apply to any damage resulting from the sole negligence of the City, its agents and employees. To the extent any of the damages referenced by this paragraph were caused by or resulted from the concurrent negligence of the City, its agents or employees, this obligation to indemnify, defend and hold harmless is valid and enforceable only to the extent of the negligence of the applicant, his officers, agents and employees. I/Applicant authorize City representative(s) to inspect my property Monday-Friday between the hours of 8 a.m. and 5 p.m. during this permit application process for purposes of verifying site conditions and certify that the information provided on this application is true and correct and that the applicable requirements of the City of Bothell will be met. I certify that I am the owner of the subject property or that I have been given express permission by the owner of the subject property to submit this application for permit. By signing below applicant acknowledges the above statements. I declare under penalty of the perjury laws that the information I have provided on this form and any attachments and/or checklists is true, correct and complete.

Signed: _____
OWNER/AGENT

Date: _____

