



City of Bothell

# DEVELOPMENT SERVICES

BUILDING • COMMUNITY RISK REDUCTION • ENGINEERING • PLANNING • PERMIT SERVICES • TRANSPORTATION

Submit this completed form at City Hall, or use [www.MyBuildingPermit.com](http://www.MyBuildingPermit.com) to submit your application online.

## DEMOLITION APPLICATION

19

Type of building (check where applicable):

Single family       Accessory building       Non-Residential       Mixed Use

The City's Fire Department is currently seeking training opportunities for their personnel. Property owners interested in allowing the City to conduct training operations prior to demolition of a structure may contact the Fire Department Training Division at (425) 806-6242.

A demolition permit to raze an existing single-family residence in order to construct a new single-family residence, or a permit to abate a dilapidated nuisance, is an over-the-counter permit when the application is complete and fees are paid. A demolition permit to raze a structure(s) on a site requiring associated land use or construction permits for development or to raze a structure listed in the City of Bothell Historic Resources Inventory shall require additional review. Demolition permits requiring additional review shall not be issued until the associated underlying permits are approved.

*If the structure is listed in the City of Bothell Historic Inventory, you will need to provide the city with pictures showing all sides of the building to be demolished. See page 2 of this form. If you are not sure whether the structure to be demolished is in the historical database, contact Permit Services at (425) 806-6400.*

Subject Property Address: \_\_\_\_\_ Parcel No. \_\_\_\_\_

Plat Name: \_\_\_\_\_ Lot No. \_\_\_\_\_

Year of Building Construction: \_\_\_\_\_

Description of Structure(s) to be Demolished: \_\_\_\_\_  
\_\_\_\_\_

**Applicant:** \_\_\_\_\_

Mailing address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone ( \_\_\_\_ ) \_\_\_\_\_ FAX ( \_\_\_\_ ) \_\_\_\_\_ E-Mail: \_\_\_\_\_

**Owner name:** \_\_\_\_\_

Mailing address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone ( \_\_\_\_ ) \_\_\_\_\_ FAX ( \_\_\_\_ ) \_\_\_\_\_ E-Mail: \_\_\_\_\_

**Contractor name:** \_\_\_\_\_

Mailing address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone ( \_\_\_\_ ) \_\_\_\_\_ FAX ( \_\_\_\_ ) \_\_\_\_\_ E-Mail: \_\_\_\_\_

State license number: \_\_\_\_\_ Expiration: \_\_\_\_\_ City of Bothell License #: \_\_\_\_\_

Demolition may not proceed prior to conduction and approval of a pre-demo inspection, and procurement of any required International Fire Code permits.

An application shall consist of all materials required by the applicable development regulations for the specific permit(s) sought, and shall include the following general information:

- Provide copy of the completed PSCAA Notice of Intent form (Puget Sound Clean Air Agency form regarding asbestos).
  - You must submit notification electronically at [www.pscleanair.org/asbestos](http://www.pscleanair.org/asbestos). Upon completing this process you will be able to print the notification with a case number.

If the structure to be demolished is on the historic inventory/register, please provide two (2) copies of the following documentation:

- Development Review Billing Form D. Review time for historic structures will be billed hourly by the Planner.
- Pictures showing all sides of the subject building if listed in the City of Bothell Historic Resources.
  - Interior and exterior architecture
  - Windows and window details
  - Basement (if applicable)
- A report analyzing the following alternatives (listed in descending order of preference) as to their feasibility. The report shall consist of thorough, deliberative analyses of each of the alternatives, explaining why each alternative is or is not feasible.
  1. Redesigning the project to avoid any impact to the structure or its setting;
  2. Incorporating the structure into the overall design of the project;
  3. Converting the structure into another use (adaptive reuse);
  4. Relocating the structure on the property;
  5. Relocating the structure to another property;
  6. Salvaging from the structure historically significant architectural features and building materials;
  7. Documenting the structure as a whole and its individual architectural features in photographs, drawings, and/or text. Such documentation shall be submitted to, and archived by, the city.

**Demolition may not proceed prior to on-site verification of the following items by City of Bothell Construction Inspector:**

- All utilities must be disconnected and verified by the Construction Inspector.
- Water service shall be disconnected with written notification from purveyor that disconnection is satisfactory.
- If City of Bothell water, contact the City of Bothell Finance Department to disconnect service. Water meter shall be pulled by city water crew upon receipt of **Finance Department's notification** (approximately 2 to 3 days).
- All tanks (septic or fuel) must be pumped and removed by an approved method.
- Any fuel tanks (above or underground) are to be removed in accordance with State regulations.
- Wells may not be abandoned, they must be sealed in accordance with State regulations.
- **If asbestos containing materials are present, contact the Fire Marshall's office and PSCAA for permit.**
- Side sewer must be disconnected and capped (by an approved method) at a property line nearest to the street/sewer main.
- Disposal of construction, demolition and land clearing (CDL) waste at facilities outside of King County are prohibited. Source separated recyclable material may be taken to any permitted recycling facility (KCC 10.30).
- Electricity disconnected and meter removed by utility (PUD or Puget Sound Energy).
- Gas meter removed and gas supply capped at property line.
- Cable disconnected.