

BOTHELL MUNICIPAL COURT
COMMUNITY SERVICE VERIFICATION FORM

Defendant: _____ Court Case #: _____

Date Imposed: _____ Date Due: _____ Total CSE Hours: _____

Defendant may complete above community service in lieu of fines.

To perform community service for the Municipal Court, you must adhere to the following:

1. Community service hours must be performed at a non-profit agency with an active 501(c) status. This includes most charities, government agencies, public schools, libraries, parks, food banks, and shelters etc. You must verify the agency is non-profit and you may not receive any payment for your community service.
2. The Court will not accept community service performed for a prior or current employer, family member or an agency for which you have management responsibility. This court **does not** accept community service hours from online agencies or from agencies in which you must pay a fee to get credit for your hours (some examples of this include, but are not limited to: Terra Research, Community Service Help, Fast Community Service, American Angel Works, Caffeine Awareness Association).

It is your responsibility to:

1. **Contact the agency.**
2. **Perform the community service within the time limit set by the Court.**
3. **Submit a letter of proof from the agency to the court. In order to be accepted by the Court and/or Probation it must have the following:**
 - **Written/typed on agency letterhead, must be signed and dated**
 - **Include dates of service and actual hours service was performed**
 - **Include your case number**

**** List provided for information only ****

| | | | |
|---------------------------------------|---------------------------------------------------------------------------------------------------------------------------|--------------------------------|-----------------------------------------------------------------------------------------------------------|
| Bothell Community Kitchen | BCK@Bothellumc.org | United Way King County | 206-461-3655 |
| | https://www.bothellumc.org/bothell-community-kitchen/ | | https://www.uwkc.org/volunteer/ |
| Friends of Youth | 425-869-6490 x 309 | United Way Snohomish County | 425-374-5500 |
| | http://www.friendsofyouth.org/ | | https://www.uwsc.org/volunteer |
| Habitat for Humanity Snohomish County | 425-258-6289 | U-District Food Bank | 206-523-7060 |
| | https://habitatsnohomish.org/volunteer/ | | http://www.udistrictfoodbank.org/involved/ |
| Homeward Pet Adoption Center | 425-488-4444 | Volunteers of America | 425-259-3191 |
| | https://www.homewardpet.org/ | | https://www.voaww.org/volunteer |
| HopeLink/Northshore Food Bank | 425-889-7880 | Washington Trails Association | 425-625-1367 |
| | www.hopelink.org/take-action/volunteer | | https://www.wta.org/get-involved/volunteer |
| Lynnwood Food Bank | 425-745-1635 | Eastside Community Thrift Shop | 425-825-1877 |
| | http://www.lynnwoodfoodbank.org/get-involved | | https://www.ecathriftshop.org/volunteers.html |