



MINOR RIGHT-OF-WAY

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Select application type: Right-of-Way > Franchise Utility > Franchise Utility Work > Minor Construction

48b

For Franchise Utility Companies

A Right-of-Way invasion permit is required for any work that:

- Involves work in public ROW
- Involves street/lane/sidewalk closures or excavations

Examples of "Minor" Right-of-way activities:

- Service line repair with a cut 25 square feet or less in gravel or other non-paved surface
- Installation of 100 lineal feet or less of new service lines or replacement of 100 lineal feet or less of existing service lines
- Replace or install valves in pavement

A "Major" Right-of-way permit is required for:

- Any work or lane closure on an arterial or collector street
- Cutting of any paved surface, such as street cuts or sidewalk cuts
- Install or replace more than 100 lineal feet of service lines
- Any directional boring activity
- Main extensions
- Transverse tie-ins on joint-trench jobs (Transverse: placed straight across)

A "Major" right-of-way permit is required for work within the major permit type examples.

Prior to Permit Issuance the following is required:

- Certificate of Insurance for personal property and public liability (\$1,000,000) naming the City of Bothell as additional insured ***the certificate MUST state the project name and/or permit number and be submitted on a CG 2012 form**

Plans and Application:

Each application for Minor Right-of-Way Invasion permit shall be accompanied by a plan set in sufficient clarity to indicate the nature and extent of the work. The plan shall include:

Applicant	Staff
<input type="checkbox"/> General vicinity of proposed site.....	<input type="checkbox"/>
<input type="checkbox"/> Development Review Billing Form D.....	<input type="checkbox"/>

Description of work must include:

<input type="checkbox"/> Site plan showing clear location of work.....	<input type="checkbox"/>
<input type="checkbox"/> Length of cut and/or length of overhead extension (in lineal feet).....	<input type="checkbox"/>
<input type="checkbox"/> Depth of excavation required to complete work.....	<input type="checkbox"/>
<input type="checkbox"/> Total square feet of pavement surface area disturbed.....	<input type="checkbox"/>
<input type="checkbox"/> Trench backfill and pavement restoration details (see Bothell Standards for requirements) .	<input type="checkbox"/>

Traffic Control Plans will not be required for work in streets other than Arterial and Collector streets. Work in these streets will not require Traffic Control Plans as the utilities will follow the requirements of MUTCD and have certified flaggers on site.