

# **AGENDA**

CITY OF BOTHELL  
BOTHELL ARTS COMMISSION  
February 13, 2020 - 6:00 pm  
City Hall, 18415 - 101<sup>st</sup> Ave NE  
Conference Room 101

## **CALL TO ORDER**

## **ROLL CALL**

## **APPROVAL OF AGENDA IN ORDER AND CONTENT**

## **PUBLIC COMMENTS**

Attachment A

## **SPECIAL PRESENTATION**

1. Kellye Mazzoli, Asst. City Manager, Youth Commission (Attachment B)

## **BUSINESS ITEMS**

1. Consideration of January 9, 2020 Meeting Minutes  
Attachment C
2. Council PowerPoint presentation of the Cultural Plan
3. Bothell Art Scene Art Walk

## **COMMENTS FROM COUNCIL LIAISON**

## **REPORTS FROM STAFF**

## **REPORTS OF COMMISSION MEMBERS**

1. General Comments and Reports
2. Setting Future Meeting Agendas

## **ADJOURNMENT**

## **Attachment A**

### **Visitor Comments Protocol**

Each person has three minutes to speak unless additional time is requested and approved by the Chair. Comments from the public occur during this time only and at no other time during the remainder of the meeting. The commission may engage in conversation with visitors during this time; however, citizen complaints, concerns, or questions will be encouraged to refer the matter to staff, or asked that the matter be placed on a future arts commission meeting with the appropriate background information provided.



## Report to the Arts Commission

---

**To:** Bothell Arts Commission (BAC)  
**Date:** February 13, 2020  
**From:** Kellye Mazzoli, Assistant City Manager  
**Subject:** Council Consideration of an Ordinance to Amend Chapters 2.44 and 2.45 Expanding Membership of the Parks and Recreation Board and Bothell Arts Commission to Include Youth Members

---

**CONSIDERATION:** No consideration required from BAC. This is an update on an Ordinance passed by Council on January 14, 2020. This item asked the City Council to consider expanding the membership of the Parks & Recreation Board and Bothell Arts Commission to create two (2) new youth members on each. This Ordinance has the potential to increase the ability of Bothell youth to advise the City Council on matters related to Parks, Recreation, Arts, and Culture for the City.

**BACKGROUND:** During Council Conversations, City Council members discussed youth participation in local government. With the help from a summer intern, staff was able to complete some research on establishing a Youth Commission and this was shared with the Council on September 9, 2019. The creation of a new Youth Commission was not included for implementation in the 2019-2020 Adopted Budget or 2019-2020 Adopted Council Goals.

**DISCUSSION:** Since creation of a new Youth Commission was not included in the 2019-2020 Adopted Budget or Council Goals, resources are not available to develop and implement this initiative. However, as part of a Community Engagement strategy, staff proposes a pilot program to incorporate voting youth members into two of the City Council's already established Boards and Commissions. This would allow for more youth engagement with minimal impact to City resources.

The staff liaisons of the Parks & Recreation Board and Bothell Arts Commission agree that youth membership could integrate into their respective Commissions. The processes and resources are in place to operate those Commissions, and with a small amount of additional staff time from the Executive Office for marketing and onboarding, staff believes this could be implemented immediately.

The attached amended Ordinance to Chapters 2.44 and 2.45 which allows for two (2) new youth voting members to each Board/Commission was adopted by Council on January 14, 2020. Youth between the ages of 14-17 will be encouraged to apply for the positions and once selected, will serve a three (3) year term. Giving youth the opportunity to serve a multiple year term provides adequate time for their meaningful participation. Additionally, having two (2) youth members allows for additional support throughout their service.

Following successful implementation, additional youth opportunities could be added in the future. This might include adding youth to other Boards and Commissions, hosting a City Youth Forum, or establishing a Youth Commission. Further Council direction and input will be sought throughout the upcoming Community Engagement Strategy and Council Goal Setting processes.

**RECOMMENDED MOTION:** No motion from BAC required. Council adopted Ordinance to amend Chapters 2.44 and 2.45, expanding membership of the Parks & Recreation Board and Bothell Arts Commission to include youth members on January 14, 2020.

See adopted Ordinance here: <http://172.16.1.31/weblink/DocView.aspx?id=326122&dbid=0&cr=1>

## **Attachment C**

### **Bothell Arts Commission January 9, 2020 Minutes**

#### Call to order

The meeting was called to order at 6:00 pm.

Present: Kelly Atkinson, Chair; Roy Wilkinson, Vice Chair; Katrina Sather; Liz Byrne; Ann Lewis; Mike Doane

Council Liaison: Tom Agnew

Staff: DeNae McGee; Kellye Mazzoli

#### Approval of Agenda

Wilkinson moved to approve the January agenda; Sather seconded; Motion passed unanimously.

#### Public Comments

There were no audience members present.

#### Special Presentation

There were no special presentations.

#### Business Items

1. Byrne found two misspelled words in the December minutes. Wilkinson moved to accept the amended December minutes; Lewis seconded; Motion passed unanimously.

#### Comments from Council Liaison

Councilmember Agnew reported that Liam Nelson is now the Mayor for the City of Bothell and Jeanne Zornes is the Deputy Mayor. He is looking forward to working with them.

#### Reports from Staff

1. After review of Attachment C, Wilkinson moved to recommend that Council adopt the Strategic Cultural Plan and that page 1 be the considered document for adoption and not the other 14 pages of the compiled products; Byrne seconded; Motion passed unanimously. Chair Atkinson and Vice Chair Wilkinson volunteered to assist staff in the PowerPoint presentation to Council. Staff will provide a draft of the presentation at February's meeting for BAC review and input.
2. After review of Attachment D, Wilkinson moved for staff to immediately begin the contract process with consultant Una McAlinden for Phase 3 and 4 of the Cultural Plan should Council adopt the plan on February 18; Byrne seconded; Motion passed unanimously.

### Reports of Commission Members

1. General Comments and Reports
  - a. Creative Consultancy – No updates
  - b. Gallery Committee – No updates
  - c. Bothell Film – No updates
2. No items were recommended to be added to February's agenda.

### Adjournment

Lewis moved to adjourn; Sather seconded; Motion passed unanimously.  
The meeting adjourned at 7:01 pm.