
BOTHELL PLANNING COMMISSION

REGULAR MEETING - January 23, 2019

COMMISSIONERS PRESENT: David Vliet, Patrick Cabe, Kevin Kiernan, Roger Cecil Jason Hampton and Aaron Moreau-Cook

COMMISSIONERS ABSENT AND EXCUSED: None

STAFF PRESENT: Community Development Director Michael Kattermann, Senior Planner David Boyd, Senior Planner Bruce Blackburn, and Mike Stanger of A Regional Coalition for Housing (ARCH)

CALL TO ORDER: The Regular Meeting of the Bothell Planning Commission was called to order by Chair David Vliet on January 23, 2019, at 6:00 p.m. in the Council Chambers at the Bothell Town Hall, 18415 101st Avenue NE.

APPROVAL OF MINUTES:

CECIL MOVED TO APPROVE THE MINUTES AS AMENDED FOR DECEMBER 19, 2018. CABE SECONDED AND IT PASSED WITH ALL PRESENT IN FAVOR.

PUBLIC HEARING:

Chair Vliet opened the Public Hearing on Potential Accessory Dwelling Unit “Privacy” Code Amendments and introduced Senior Planner David Boyd.

Boyd shared a brief presentation regarding the Potential Accessory Dwelling Unit “Privacy” Code Amendments.

Discussion ensued.

KIERNAN MOVED TO APPROVE THE LANGUAGE AS PROPOSED IN BMC SECTION 12.14.135.B.11 WITH THE MODIFICATIONS DISCUSSED, CLARIFYING SILL HEIGHT AND ADDING LANGUAGE FOR SIGHT OBSCURING SCREENS. CECIL SECONDED AND MADE A FRIENDLY MOTION TO AMEND THE DEFINITION OF THE SECOND FLOOR AND GIVE STAFF ABILITY TO CLARIFY LANGUAGE. KIERNAN ACCEPTED AND IT PASSED WITH ALL PRESENT IN FAVOR.

STUDY SESSION:

Chair Vliet opened the Study Session on the 2019 Planning Docket and introduced Senior Planner Bruce Blackburn.

Blackburn shared a brief presentation regarding the 2019 Planning Docket.

Discussion ensued.

OLD BUSINESS: None

REPORTS FROM STAFF:

Boyd reported that a joint meeting was scheduled with the Shorelines Board and Planning Commission for February 11, 2019 from 6 pm to 8pm. The Shorelines Board has until June 30, 2019 to complete their work. Some work related to the critical areas amendments will also be brought to the Planning Commission. This may not have to be a joint meeting. The Shorelines Board may invite the Planning Commission and Parks Board or representatives from these boards to participate at the February meeting. This could be in conjunction with a public open house. Boyd asked for interest and availability from the Planning Commissioners. Vliet, Kiernan, and Cabe showed interest. Boyd will send out email to poll members in the next couple of days.

Kattermann shared that proposed Small Cell Wireless facility design standards will be coming to the Commissioners late February or early March. Kattermann will be contacting the service providers and inviting them to come and present the types of equipment and design they now use for the Study Session scheduled for February 6, 2019. Kattermann will do a short presentation on the federal regulations and what we are doing to meet these requirements. The timeline to meet deadlines is very short. The Council put an interim ordinance in place on January 8, 2019 and we have until April 14, 2019 to adopt design standards for small cell facilities in public right-of-way. The next couple of months the Planning Commission will be working on these recommendations for Council to make sure the deadline is met. The permanent ordinance needs to be in place by June 14, 2019.

Kattermann also shared that the work calendar for February 6, 2019 shows the Public Hearing for ADU's. Since this was done tonight the Commission is ahead of schedule.

Kattermann updated the Commissioners on the vacant position. Council will be taking action on the Planning Commissioner appointments at the February 5th meeting. The appointment to fill the vacant position will take place immediately. Boyd mentioned the other two appointments will take place on April 1, 2019 when the positions expire.

Boyd requested a quorum check for the February 20th meeting. Chair Vliet, Commissioners Cecil and Moreau-Cook are unavailable that evening. The meeting may be rescheduled to February 27, 2019. Boyd will poll the Commissioners by email.

REPORTS FROM MEMBERS: None

ADJOURNMENT:

HAMPTON MOVED TO ADJOURN, MOREAU-COOK SECONDED AND IT PASSED WITH ALL PRESENT IN FAVOR.
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The meeting was adjourned at 7:48 p.m.