

City Council Regular Meeting Minutes
Tuesday, March 5, 2019
6:00 PM

Members of the City Council: Mayor Andy Rheaume, Deputy Mayor Davina Duerr, Councilmember Tom Agnew, Councilmember Rosemary McAuliffe, Councilmember James McNeal, Councilmember Liam Olsen, Councilmember Jeanne Zornes

1. Call to Order, Roll Call, Pledge of Allegiance

Deputy Mayor Duerr called the meeting to order at 6:00 PM and led the Pledge of Allegiance.

All Councilmembers were present except Mayor Rheaume who was absent and arriving late.

2. Meeting Agenda Approval

Councilmember Zornes pulled Consent Item 19-032.

3. Review Public Engagement Opportunities

Deputy Mayor Duerr reviewed Council Engagement opportunities.

4. Special Presentations

- a. Bothell Kenmore Chamber of Commerce – Brittany Caldwell & Andrea Schaefer

Brittany Caldwell, Executive Director, presented the 2019 Bothell Kenmore Chamber Update and entertained Council questions. Board Chair Andrea Schaefer thanked the Council and City for their support.

- b. Community Transit Update- Swift Green Line Project – Emmett Heath & June DeVoll

Emmett Heath, Chief Executive Officer, and June DeVoll, Manager of Strategic Planning and Grants, presented a progress update on the Swift Bus Rapid Transit (BRT) Project and entertained Council questions.

Mayor Rheaume arrived at the dais at 6:27 PM.

5. Staff Briefings

- a. WSDOT I-405 Northend Project Update- Sherman Goong

Transportation Planner Sherman Goong presented the update and entertained Council questions

6. City Manager/Council Committee Reports

Councilmember Olsen provided updates on various regional committee activities.

7. Visitor Comment

Susan Gardner – spoke in regards to special events

Mike Rue – spoke in regards to community events

David Habelwitz – spoke in regards to Community Transit & Sound Transit

8. Consent

a. Minutes – January, 2019

Recommended Action: Approve the City Council Meeting Minutes of the January 7 Special Meeting, the January 8 Regular Meeting, and the January 15 Special and Regular Meetings as presented.

b. AB # 19-028 – December 1-31, 2018 and January 1-31, 2019 Vouchers

Recommended Action: Approve the following December 1-31, 2018 and January 1-31, 2019 vouchers totaling \$9,070,229.66 that were approved and paid by the City Auditor.

- Wire No.360, 361, 362, 363, 364, 368, 369, 370, 371, 372, 558, and 563
- Check No.204919-205972

c. AB # 19-029 – Payroll & Benefit Transactions January 1, 2019 – January 31, 2019

Recommended Action: Approve payroll direct deposit transactions #2000120870 - #2000121565 in the amount of \$1,897,606.87; payroll and benefit checks #38335 - #38394 plus wire benefit payments #568 - #573 in the amount of \$2,073,851.81 for January 1, 2019 – January 31, 2019 payroll that were approved and paid by the City Auditor.

d. AB # 19-030 – Interlocal Agreement with Snohomish Health District for Per Capita Contribution for Health District Services

Recommended Action: Authorize the City Manager to execute the interlocal agreement with the Snohomish Health district in the amount of \$22,000.

e. AB # 19-031 – Consenting to Boundary Line Adjustment of Lot A

Recommended Action: Authorize the City Manager to sign, on behalf of the City as property owner of Lot A, the Certificate of Consent on the Record of Survey/Boundary Line Adjustment and to sign any other necessary documents to effectuate the BLA for Lot A.

f. ~~PULLED - AB # 19-032 – Suspend Rules of Recording for the March 12, 2019 City Council Meeting~~

~~Recommended Action: No action recommended.~~

g. AB #19-033 - Letter to Sound Transit Commenting on Siting of Bus Maintenance Facility in Canyon Park

Recommended Action: Authorize the Mayor to sign the letter to the Sound Transit Board so it can be sent to the Board prior to their March 28th meeting. Copies of the letter will also be sent to members of the Sound Transit System Expansion Committee prior to their March 14th meeting.

- h. AB # 19-034 – Interlocal Agreement with Snohomish County Conservation District for Joint Cooperative Services
Recommended Action: Authorize the City Manager to enter into an interlocal agreement with Snohomish Conservation District for joint cooperative services, expiring December 21, 2020.

MOTION: Councilmember Duerr moved approval of the consent agenda as amended. Councilmember Agnew second. The motion carried 7-0.

PULLED ITEM: AB #19-032 Suspend Rules of Recording for the March 12, 2019 City Council Meeting.

Councilmember Zornes pulled for Council discussion and transparency to the public. Discussion ensued regarding instances where recording could be suspended.

MOTION: Councilmember McAuliffe moved approval of the recommended action as presented. Deputy Mayor Duerr second. The motion carried 7-0.

9. Public Hearings

- a. AB # 19-035 – Public Hearing to Consider Adoption of a Resolution Approving an Amendment to the Adopted 2019-2025 Capital Facilities Plan
Recommended Action: Adopt the proposed resolution approving the amendment to the 2019-2025 Capital Facilities Plan.
- b. AB # 19-036 – Public Hearing to Consider Approval of Proposed Ordinance Amending the City's 2019-2020 Biennial Budget
Recommended Action: Adopt the proposed ordinance amending the City's 2019-2020 biennial budget.
- c. AB # 19-037 – Adoption of Proposed Interfund Loan Ordinance
Recommended Action: Adopt the proposed Interfund Loan Ordinance.

Mayor Rheaume opened the three Public Hearings at 6:52 PM.

Interim Finance Director Maureen Schols and Senior Financial Analyst Gretchen Zundel presented all three items and along with City Manager Jennifer Phillips, entertained Council questions.

No public comment received.

MOTION: Councilmember Agnew moved approval of AB 19-035 as recommended. Deputy Mayor Duerr second. The motion carried 7-0.

MOTION: Deputy Mayor Duerr moved approval of AB 19-036 as recommended. Councilmember Agnew second. The motion carried 7-0.

MOTION: Councilmember Agnew moved approval of AB 19-037 as recommended. Deputy Mayor Duerr second. The motion carried 7-0.

10. Board and Commissions

- a. AB # 19-038 - Appointment to Parks and Recreation Board

Recommended Action: Vote to fill the unexpired term for Position No. 7 on the Parks and Recreation Board.

City Clerk Laura Hathaway presented the item and requested for Council to cast their votes, which she then tallied for ratification. Jack Linderoth received the majority of votes (4).

MOTION: Deputy Mayor Duerr moved to appoint Jack Linderoth to fill the remaining open seat on the Parks Board. Councilmember Agnew second. The motion carried 7-0.

11. New Business

- a. AB # 19-039 - Business Retention and Expansion Plan

Recommended Action: No action is requested. However, staff is seeking Council's approval and support for the implementation of the BRE Plan.

Economic Development Manager Jeanie Ashe presented with Kristen McConaughey, Executive Director of the Corporate & Continuing Education Center and Scott Hitchcock, Business Services Manager & Staff Liaison to the Governor's Office. Ms. Ashe entertained Council questions.

- b. AB # 19-040 – Third Amendment to the Interlocal Agreement with King and Snohomish Counties and the Cities of Woodinville and Kenmore regarding Capital Improvements within the Northshore Parks and Recreation Service Area

Recommended Action: Authorize the City Manager to execute the Third Amendment to the Amended Interlocal Agreement with the Northshore Parks and Recreation Service Area to fund necessary capital improvements at the Northshore Senior Center in the amount of \$11,337.

City Manager Jennifer Phillips presented the item and entertained Council questions.

Deputy Mayor Duerr proposed appropriating the money from the Human Service Emergency fund. Council supported this proposal.

MOTION: Councilmember McNeal moved approval of the recommended action using Human Services Emergency Funds to fund the necessary capital improvements in the amount of \$11,337. Councilmember Agnew second. The motion carried 7-0.

Council recessed at 7:54 and reconvened at 8:13 PM

- c. AB # 19-041- Proposed Special Event Permit Process

Recommended Action:

- Approve the new process and requirements.
- Provide direction on whether event organizers should be required to pay the cost of contracted and City services necessary to meet City requirements, or if those costs should be subsidized by the General Fund.
- Provide direction on use of Main Street and City Hall garage for special events.
- Approve the ordinance.

Assistant City Manager Torie Brazitis presented the item and along with members of City Staff, entertained Council questions.

MOTION: Councilmember McNeal moved to extend the meeting to 10:30 PM. Mayor Rheaume second. The motion carried 7-0.

MOTION: Councilmember McAuliffe moved to table this item until March 19, 2019 to allow for public process and input. Councilmember Agnew second. The motion failed 3-4. Councilmembers Agnew, McNeal and McAuliffe for; Councilmembers Olsen, Zornes, Deputy Mayor Duerr and Mayor Rheaume against.

Ms. Brazitis and members of City Staff continued to entertain Council questions. Discussion ensued.

MOTION: Councilmember McAuliffe moved to table this item to a date determined by the City Manager to allow for public process and input. Councilmember Agnew second. The motion carried 7-0.

12. Executive Session

- a. Executive Session pursuant to RCW 43.30.110(1)(g) - Public Employee Performance Review and Potential Litigation pursuant to RCW 42.30.110(1)(i)

Council adjourned to Executive Session at 9:40 PM, anticipated to last until 10:30 PM with no action expected.

At 10:29 Council extended the Executive Session another 30 minutes to 11:00 PM.

Council adjourned the Executive Session at 11:00 PM – no action taken.

13. Adjourn

Mayor Rheaume adjourned the meeting at 11:00 PM.

Submitted for Approval on 4/16/2019

Approved as Submitted on 4/16/2019

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