

## Bothell Arts Commission

March 28<sup>th</sup>, 2019

### Call to order

The meeting was called to order at 7:00 pm.

Present: Mike Doane, Chair; Katrina Sather; Roy Wilkinson; Kelly Atkinson; Andrew Sobey

Absent: Karen O'Bryan

Staff: DeNae McGee; Jennifer Phillips

### Approval of agenda and minutes of meeting from March 2019

Wilkinson moved to approve the agenda with one correction; Sather seconded; passed unanimously.

Wilkinson moved to approve the February minutes with a correction under Gallery Committee Update; Sather seconded; passed unanimously.

### Comments from the audience

None. Hans Korve, a member of the SeaLug Lego group, was in attendance.

### Staff Report

- Lisa Rossiter, City of Bothell Information Services System Supervisor, presented on the serious threat of email scams and phishing. She recommended some steps to take prior to opening emails – stop and think before clicking on links or replying, hover over links to be sure they are valid, check where the email is coming from, never feel pressure to act immediately if someone is telling you time is of the essence.
- Michele Woodhouse presented SeaLug, a Lego endorsed non-profit organization. They will be participating in a competition where they will build a model of Bothell City Hall. She is requesting the arts commission act as sponsor by purchasing the model once the competition is over so it can be on display at city hall. SeaLug would provide ongoing maintenance, the base the model would sit in, and the Plexiglas to keep it protected. After further discussion, Wilkinson moved to sponsor the project with supply costs provided by the City Manager's budget for \$1,200. Atkinson seconded. Passed 4 to 1. Sobey dissented.
- McGee reported that the best date for the artist reception where Council, Boards/Commissions are also present is Tuesday, May 21. At the time of the meeting staff had not heard back from the artist if the proposed date is also available for her. Sather requested the postcards advertising the artist and artist reception be printed by the April meeting so she has time to distribute them around town once the current exhibit ends.
- Staff encouraged the Commission to mark their calendars and attend the 2019 Work Plan presentation to Council on April 16.
- Staff presented a draft of the 2019 adopted BAC budget and said it can be adjusted throughout the year and requested they consider dedicating \$13,000 for Phase 2 of the Creative Consultancy Program. 4Culture awarded \$15,000 for Phase 1 only. Commission asked staff to remove \$4000 from the budget for the graphic illustrator planned for the project. Sather motioned to dedicate \$13,000 from the General Fund for Phase 2; Atkinson seconded; passed unanimously. The Creative Consultancy Committee will work with staff and the consultant to develop the stakeholder invite list and assist in determining best dates for stakeholder meetings.

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### Committee Reports and Action Items

- Sather is looking for new members since O'Bryan has announced she will no longer be serving on the Gallery Committee. Atkinson volunteered. The committee will be meeting soon to plan the artist reception tentatively set for May.
- The Bothell Film Committee recently met and plan to dedicate \$2,000 for licensing and rentals for two featured films in the fall. They will also dedicate approximately \$1,000 for advertising. Doane has been in contact with several cultural communities in Bothell for suggested films from/about their heritage. The committee will review these recommended films and present their suggestions to the Commission. The featured films are set to take place in the Thorndike Room at McMenamins. The Thorndike Room is free of charge and holds about 30 people. Atkinson expressed concern after seeing the room. The committee will meet in April to see the room together and make further recommendations to the full Commission.

### New Business

- Sather announced that the Bothell Parks Foundation is planning a fundraising event on April 17 to raise money for the Park Board to replace a sculpture in one of their parks. Sather requested printed materials from the Foundation but didn't receive it prior to this meeting occurring. More information to come.

### Adjourn

Wilkinson moved to adjourn; Sobey seconded; passed unanimously.  
The meeting was adjourned at 9:15 pm.