

Final Utility Bill Request

Contact Utility Billing at (425) 806-6881



City of Bothell™

Please Mail ALL Escrow Payments to Physical Address:
18415 - 101st Ave NE, Bothell, WA 98011

Email completed form to utilities@bothellwa.gov or fax to (425) 402-4577

Todays Date:		Requestor:	
Phone #		Escrow Agency:	
Fax #		Escrow address:	
Service Address:			
Escrow #	Parcel #	Closing Date:	
Seller:		Buyer:	
Seller forwarding address:		Buyer address if different from service address:	
Seller phone #:		Buyer phone #:	
PLEASE NOTIFY UTILITY BILLING IMMEDIATELY IF THE CLOSING DATE CHANGES OR THE ACCOUNT WILL BE CLOSED AS OF THE DATE REQUESTED ON THIS FORM.			

City Use Only Below

ACCOUNT :		ESTIMATED PER DIEM CHARGE:	
CUSTOMER ID :			

PREVIOUS BALANCE	
SEWER FINAL BILL AMOUNT	
(January 1 - January 31)	
WATER FINAL BILL AMOUNT	
(January 1 - January 31)	
CLOSING READ FEE	
OTHER	
TOTAL AMOUNT:	0.00

FINAL READ DATE	
Final Read	
Read By	

Customer authorizes City of Bothell to charge a **\$40 final water meter read fee**. This fee is non-refundable and applies to final bill requests.

Date Completed:

Please defer sending payment until you receive the actual final bill. Thank you.

WATER & SEWER ACCOUNT _____

WATER ONLY ACCOUNT _____
SEWER ONLY ACCOUNT _____

Unless the seller and the buyer have waived the services of a closing agent, the closing agent shall submit a written request for final billing. Where a closing agent is not used, either party may submit a written request. The utility will provide a written estimated or actual final billing within seven business days of receipt of a written request (if received by mail) or three business days (if received by fax or email) **prior** to the closing date. (RCW 60.80.010)