

APPROVED 2020 PLANNING DOCKET

#	Source / Status	Tasks	Proposed Timing	Estimated Hours
1	State Mandate, Initiated 2017, Underway	Code amendments to Title 14, Critical Areas. Updates are needed to comply with FEMA and Ecology requirements regarding flood plains and wetlands, respectively. Additional analysis (BAS) per Council in 2019.	2020	80
2	GMA Consistency "A" deferred from 2019 "B" and "D" New	Comprehensive Plan Amendments A. <i>Transportation Element</i> : Add policy and text amendments from Bike Plan adoption. B. Update annual amendment provisions for consistency with GMA. C. Incorporate updated Canyon Park Subarea Plan into <i>Imagine Bothell...Comprehensive Plan</i> . D. <i>Parks, Recreation and Open Space Element</i> : Add policy and text amendments from PROS Plan adoption. E. Private amendment requests see Task #19.	A-D 2020/2021 E – Defer 2023	A - D 120 PW, Parks E – See Task #19
3	State Mandate Initiated 2019	Buildable Lands Report (King and Snohomish). Between 2019 and 2021, counties and cities will be updating buildable lands inventories and analyses that inform new growth targets and capacity for 2023 Comprehensive Plan Update.	Report due 6/30/2021, data & analysis 2020-2021	240 GIS
4	State Mandate New	Growth Targets (King and Snohomish). Establishing population and employment targets that will inform the 2023 <i>Imagine Bothell...Comprehensive Plan Update</i> .	2020-2021	120
5	State Mandate New	Countywide Planning Policy amendments (King and Snohomish). Revisions to reflect Vision 2050 updates that will inform the 2023 <i>Imagine Bothell...Comprehensive Plan Update</i> .	2020-2021	80
6	State Mandate New	Reduced parking/HB 1923. 2019 legislation requires reduced parking for affordable, senior and disabled housing within ¼-mile of frequent transit service.	2020	200
7	Council Goal, Initiated 2016, Underway	Canyon Park Subarea and Regional Growth Center (RGC) Plan Update Phase 2. Develop and analyze land use and transportation alternatives; draft environmental review. Phase 3 unfunded – Final EIS, Amend code & policies.	2020 (state funding thru 6/2020)	800 PW, Fire, Parks, GIS, Finance, Police
8	Council Goal A – Underway B – Ongoing	Housing Strategy Implementation – Work plan approved 7/2018 includes: A. Plan and Code amendments for affordable housing provisions in Canyon Park. B. Continue with ADU Code amendments initiated in 2018 (e.g. fees, maximum area	A – 2020 B – 2020	A – Included in #7 B – 200

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	C – Underway D – New (Planning Commission) E – Housing Strategy, New	limitations, elimination of other barriers) with input from ARCH study. C. Plan and Code amendment to develop a Multi-Family Tax Exemption (MFTE) program. D. Cottage Housing – Tier 1 action in Housing Strategy to encourage innovative housing types in SF zones. E. Revise regulations for micro-apartments.	C – 2020 D – 2020 E – 2020	PW C – 80 D – 120 (80 hrs deferred) E – 160
9	A – Initiated 2018 (grant funded thru 6/2021) B – New (grant funded thru 6/2021) C – Initiated 2016, Deferred D – New (Planning Commission) E – New (Planning Commission) F – New (staff)	Code Amendments. A. Increase Short Plat size from 4 lots to 9. Reduce processing time for applicants and staff for smaller-scale subdivisions. B. Allow duplexes on corner lots in single family zones. C. Code amendments to Title 12 for consistency with state regulations regarding “Residential Care Facility”. D. Assess steps needed to participate in King and Snohomish County transfer of development rights (TDR) programs. E. Incentivize solar power and include other sustainable practices in building and development regulations. F. Housekeeping amendments: 1. Clarify SEPA rules regarding Legislative (Type V) actions (14.02) 2. Correct outdated references 3. Review minimum 800’ floor area requirement in Lower Maywood Special District – may prohibit smaller ADUs (12.54.020(B)) 4. Clarify lighting standards within public ROW – refer to PW Standards (12.14.240) 5. Improve visibility of building addresses – current 12” limitation difficult for emergency responders (12.22) 6. Combine/clarify ‘building coverage’ definitions (11.02) 7. Review ham radio operator regulations for consistency w/fed regs – requires CUP for any antenna (12.06)	A – 2020 B – 2020 C – Defer D – 2020 E – Defer F1 – 2020 F2-9 – Defer	A – 80 PW B – 160 C – 100 D – 40 E – 200 F1 – 40 F2-9 – 160

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		<p>8. Review HVAC screening requirements – modern equipment much smaller (12.14)</p> <p>9. PW code amendments (processing only)</p>		
10	<p>Initiated 2018 A – Underway</p> <p>B – Underway</p> <p>C – Housing Strategy, Deferred</p> <p>D – Deferred</p>	<p><i>Downtown Subarea Code amendments:</i></p> <p>A. Revise public space regulations to achieve better outcomes.</p> <p>B. Downtown Historic Resources Regulations and Title 22, Landmark Preservation, to preserve historic buildings/facades on Main Street and historic downtown core, in coordination with the Downtown Historic District and Landmark Feasibility Study.</p> <p>C. Remove 3-story overlay in General Downtown Corridor and add affordable housing overlay;</p> <p>D. Parking requirements related to outcome of parking management plan or Phase 2 study (not funded).</p>	<p>A – 2020</p> <p>B – 2020</p> <p>C – Defer</p> <p>D – Defer</p>	<p>A – 80</p> <p>B – 120</p> <p>C – 100</p> <p>D – 80</p>
11	<p>A – New</p> <p>B – Initiated 2019, deferred</p>	<p><i>Potential Downtown Plan and Code amendments regarding city-owned parcels</i></p> <p>A. Revise regulations to address site-specific constraints of Parcel A.</p> <p>B. Update Planned Action EIS capacity analysis.</p>	<p>A – 2020</p> <p>B – Defer</p>	<p>A – 120</p> <p>B – 160</p>
12	Initiated 2019, Awaiting NSD application	<i>Northshore School District Impact Fee Collection</i> – District requesting City collect school impact fees.	Defer	40
13	Initiated 2019, deferred	<p><i>Comprehensive Plan and Code amendments regarding private streets</i> – Seeking policy direction on private streets.</p> <p>A. Policy direction from Council</p> <p>B. Comp plan and code amendments</p>	A, B – Defer	<p>A – 80</p> <p>B - 160</p>
14	Initiated 2018, deferred	<i>Review of BMC Chapter 12.22, Signs, and potential Code amendments per US Supreme Court ruling (Reed v Town of Gilbert)</i> . This concerns regulation of signs based on content and review of City’s regulations for compliance with Court decision.	Defer	60
15	Initiated 2018, deferred	<i>Comprehensive Update to the Landscape Regulations</i> - Current landscaping regulations are geared toward a suburban style of development and should be updated.	Defer	200

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16	Initiated 2016 – 2018, deferred	Code amendments to regulations pertaining to adult entertainment. Council initiated Code amendments to clarify current regulations pertaining to espresso stands.	Defer	60
17	Initiated 2019, deferred	Code amendments for City Council review of proposed park land dedications. Earlier and defined process for proposals to dedicate parkland.	Defer	80
18	Initiated 2019, deferred	Amend the Shoreline Master Program regarding buffer enhancement incentives – Review current provision allowing reduction of standard buffer width in exchange for buffer enhancement.	Defer	120 +consultant
19	A - Initiated 2019, deferred B – New C – New	Property Owner Requests – Plan & Code Amendments A. 10116 and 10126 NE 187 th ST from R 4,000 to R 2,800 – Property adjacent to R 2,800. Increases allowed units from 5 to 7. B. 20316 90 th Ave NE in Westhill Subarea from R 9,600 to R 7,200. C. 24328, 24232, 24318, 24310 - 7 th Ave SE in Westhill Subarea from R 9,600 to R 7,200.	A – C Defer 2023 periodic update	A – 100 B – 80 C - 100
20	Initiated 2016-18, Planning Commission recommendation 2016	Nike Hill Plan and Code amendments. Apply three-story (35 feet) Residential Activity Center and mixed-use zoning classifications in the Neighborhood Activity Center at Meridian Avenue and 228 th Street SE/SW with affordable housing requirements.	Defer 2023 periodic update	150

STAFF RESOURCES (2.3 FTE)

Strategic Planning Hours by Priority and Timing	ALL TASKS	2020 PROPOSED
1. Mandatory (State, Federal)	840	840
2. Supports a Council Goal	1,440	1,240
3. Optional Council Preference	2,670	760
TOTAL	4,950	2,840
Estimated staff hours available	2,800	2,800
DIFFERENCE	(2,150)	(40)
New in 2020 (included in 1-3 above)	1,720	1,100

2020 Docket- LPB Work Plan

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New / From Previous Docket / Started / Not Started	Task	Priority	Estimated hours total hours available – 736 520 regular/ 216 grant- funded
From Previous Docket / Started	<i>Post-WWII Historic Resources Inventory Update (HRI) -</i> <u>Initiated 2013</u> – Board must maintain an inventory of resources over 50 years old. This update will add approximately 400 properties built in the post-WWII or “mid-century” period. The board has been awarded a grant which will supplement consultant hours.	Mandatory	205 (70 reg./ 135 grant- funded)
New	<i>Post-WWII Landmark Nominations</i> – <u>Initiated 1/2020</u> – Staff will produce landmark nominations for three post-WWII era properties.	LPB Priority	120 (40 reg. 80 grant- funded)
From Previous Docket / Started	<i>Bothell Then & Now book update</i> – <u>Initiated 1/2018</u> – working on an update with added content to include McMenamins, post-WWII resources, and Snohomish Co. Resources.	LPB Priority	135
From Previous Docket / Started	<i>Native Peoples Project</i> – <u>Not yet Initiated</u> – Project TBD: assist LPB with administrative tasks and coordination between departments and participants as needed.	LPB Priority	25
Other	<i>Planning and Permit Review activities per consultant contract</i>	Contract Priority	250

Available Consultant Time Estimate

Regular consultant hours	520
Grant Hours awarded	215
Total	735