

2019 Business License Fee Schedule

Contractors Please Note:

In-City Contractors: Pay the appropriate fees from Categories A, B, and C.

Out-of-City Contractors: Pay fees from Category A and B only.

Locate the Appropriate Fees From Each of the Following Categories and Enter on Application Form

CATEGORY A – Number of Employees				
	Number of Employees	License Fee	Number of Employees	License Fee
*Business owner counts as one employee.	0-2	\$31.00	51-75	\$540.00
	3-10	\$80.00	76-100	\$721.00
	11-25	\$167.00	101+	\$721.00 + \$13.00 for each employee over 100
	26-50	\$359.00		
CATEGORY B – Type of Business				
Code	Business Type	Description	Fee	
100	Public Assembly	Public recreation, funeral homes, clubs, restaurants, food service, and theater.	\$78.00	
150	Non-Profit Organization	An enterprise, without private profit for a public, charitable, educational, literary, or fraternal purpose, when its not-for-profit status is demonstrated through Internal Revenue Service Documentation.	No fees, registration required	
200	Educational Use	Various types of training schools.	\$78.00	
300	Institutional Use	Health care facilities of various types. Adult daycare centers and adult family homes.	\$78.00	
400	Residential	Business where primary use is residential. Includes hotels, motels, and lodging houses. For home offices, see "Store, Office" below.	\$59.00	
401	Apartments	All apartments are included.	\$300.00	
*500	Store, Office	Business involved in the sale, service, or maintenance of products.	\$41.00	
501	Contractors – in-City	Contractors who maintain a home office within the City limits, but do not have employees working at that home office location.	\$41.00	
502	Contractors – out of City	Contractors based outside the City limit. (Pay fees from Category A based on # of employees working in City of Bothell)	\$41.00	
503	Gross Proceeds Less Than \$1,000 Per Month	Business whose gross monthly proceeds are less than \$1,000.	No fees, registration required	
506	Home Occupation Business	Home-based business where the primary use of the dwelling is residential. Maximum of 2 workers, one of whom must reside in that home.	\$41.00	
507	Family Daycare Home	State-licensed daycare provider who regularly provides daycare for not more than 12 children in the provider's home in the family living quarters.	\$21.00 fee from Category B only.	
600	Basic Industry, Utility	Research/laboratory, military/defense, communications.	\$96.00	
700	Manufacturing Use	Manufacturing/assembling of goods.	\$96.00	
800	Storage Use	All types, except hazardous waste.	\$78.00	
CATEGORY C – Square Footage				
	Square Footage	License Fee	Square Footage	License Fee
	Less than 3,000	\$0	17,001 to 20,000	\$2,260.00
	3,001 to 5,000	\$61.00	20,001 to 50,000	\$2,727.00
	5,001 to 10,000	\$94.00	Greater than 50,000	\$4,738.00
	10,001 to 15,000	\$1,464.00	Greater than 50,000	\$3,159.00 (Apartments only)
	15,001 to 17,000	\$2,014.00		
SPECIAL CLASSIFICATIONS				
508	Amusement Game Device	Amusement game device located within a store, office, public assembly business, etc.	\$51.00 per game device	
509	Secondhand Dealer	Resale of used goods.	\$51.00	
510	Public/Teen Dance	Any dance that is open to the public and which is conducted for a profit, either direct or indirect; or that requires a monetary payment or contribution from the persons admitted.	\$549.00	
511	Pawnbroker	Receives goods, wares, or merchandise for repayment of security of any money loaned; or loans money on deposit of personal property; or publicly displays sign indicating money to loan on personal property on deposits or pledge.	\$186.00	
OTHER FEES				
Change of Business Location		\$31.00	Change of Business Owner	
			\$31.00	Duplicate License
				\$10.00

*Ground floor storefronts on Main Street west of 102nd Ave NE and along the Bothell-Everett Highway from SR 522 to one-half block north of NE 185th Street must be pedestrian oriented retail, as defined in the Downtown Subarea Plan and Regulations.