



City of Bothell *Effective January 1, 2019*

# PARK USER FEES

PICNIC SHELTERS & PARK FACILITIES	RESIDENTS & NON-PROFIT ORG.	NON-RESIDENTS & FOR-PROFIT ORG.
<b>Picnic Shelters</b>		
Large shelter (max capacity 60): <i>(Blyth Park, Cedar Grove Park)</i> Half Day: 9am-2pm OR 3pm-8pm (5 hrs) Full Day: 8am-8pm (12 hrs)	\$150 half day \$360 full day \$100 damage deposit (refundable)	\$190 half day \$456 full day \$100 damage deposit (refundable)
Small shelter (max capacity 25): <i>(Blyth Park, Centennial Park)</i> Half Day: 9am-2pm OR 3pm-8pm (5 hrs) Full Day: 8am-8pm (12 hrs)	\$100 half day \$240 full day \$100 damage deposit (refundable)	\$125 half day \$300 full day \$100 damage deposit (refundable)
Both shelters (max capacity 100): <i>(Blyth Park only)</i> Half Day: 9am-2pm OR 3pm-8pm (5 hrs) Full Day: 8am-8pm (12 hrs)	\$250 half day \$600 full day \$200 damage deposit (refundable)	\$315 half day \$756 full day \$200 damage deposit (refundable)
<i>Groups of 100 or more must fill out a City of Bothell Special Event Permit (<a href="http://www.bothellwa.gov/specialevents">www.bothellwa.gov/specialevents</a>)</i>		
<b>Park At Bothell Landing</b>		
Amphitheater: Use of electricity:	\$65/hr \$23/hr \$100 damage deposit (refundable)	\$82/hr \$23/hr \$100 damage deposit (refundable)
Parking lot: <i>(Must be rented as an "add on" to another facility rental)</i>	\$42/hr	\$52/hr
Grassy area adjacent to SR522	\$42/hr	\$52/hr
<b>Parks (all)</b>		
Other park space used for special events/festivals or event with admission/fundraising fee:	Negotiated by director or designee	Negotiated by director or designee
General use of parks: <i>(camps, classes, photography, etc.)</i>	Negotiated by director or designee	Negotiated by director or designee
<b>Disc Golf Tournament</b>		
Per entrant fee	\$6	
Damage deposit for baskets or course	\$200 (refundable)	

INDOOR FACILITIES	RESIDENTS & NON-PROFIT ORG.	NON-RESIDENTS & FOR-PROFIT ORG.
<b>Lytle House</b>		
Great Room (max capacity 70): Kitchen <i>(add-on)</i> : Damage Deposit – reservations not serving alcohol: Damage Deposit – reservations serving alcohol:	\$67/hr \$30/rental \$200 (refundable) \$400 (refundable)	\$84/hr \$38/rental \$200 (refundable) \$400 (refundable)
<b>North Creek Schoolhouse</b>		
Meeting Room (max capacity 35 people): Damage Deposit (refundable):	\$30/hr \$100 (refundable)	\$38/hr \$100 (refundable)

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<b>SPORTSFIELDS</b>	<b>YOUTH</b>	<b>ADULT</b>
Synthetic turf sportsfields (North Creek #1, #2 & #4)	\$31/hr	\$60/hr
Grass sportsfields (North Creek #3, Doug Allen Fields, Cedar Grove Field)	\$22/hr	\$43/hr
<i>Additional field preparation may be provided by the City at the request of the user upon advance payment of estimated labor and materials costs, as determined by Director or designee.</i>		
Non-prepped sportsfields (grass only)	\$18/hr	\$36/hr
Non-prepped sportsfields (company picnics, events, etc.)	Residents & non-profit organizations \$42/hr	Non-residents & for-profit organizations \$52/hr
Private & public school use – synthetic turf fields (min. 1 hr)	\$40/hr	
Private & public school use – grass fields (min. 1 hr)	Negotiated by Director or designee	
North Creek field lights	\$25/hr	\$25/hr
Damage deposit (all sportsfields)	\$200 (refundable)	\$200 (refundable)
Equipment storage at sportsfields (per season)	\$250	\$250
<b>Tournaments</b>		
Damage deposit	\$200 (refundable)	\$200 (refundable)
Tournament non-refundable deposit (applied to total due)	\$107	\$214
<i>Damage deposit and 50% of tournament fees due at signing. Payment in full and tournament bracket or participant roster must be turned in at least four weeks prior to event. Hourly youth/adult field rates are shown above.</i>		
<b>Softball</b>		
Adult softball leagues	\$67/game	

<b>OTHER FEES</b>	<b>RESIDENTS &amp; NON-PROFIT ORG.</b>	<b>NON-RESIDENTS &amp; FOR-PROFIT ORG.</b>
<b>Staff Support at Reservations/Events (as required by director or designee)</b>		
Facility attendant	\$24/hr	\$24/hr
Parks staff	\$65/hr	\$65/hr
<b>Food Concessions or Booth Sales</b>		
Ongoing concessions/vendors (rates negotiable with Director)	10% of Gross Revenue	
Special event/tournament concessions/vendors on all City properties (per day, per vendor or booth)	\$30	
Damage/extra cleanup to any facility or park property	Actual repair and/or staff costs (regular or overtime)	

## **REFUND & CANCELLATION POLICY**

<b>Facility or Park Cancellation (except sportsfields)</b>	
More than 30 days' notice of cancellation	Full refund
15 to 30 days' notice of cancellation	50% of fee (unless re-rented)
Less than 15 days notice of cancellation	No refund (unless re-rented)
100% refund if reservation is cancelled by City	
<b>Sportsfield or Lights Cancellation</b>	
No charge if cancelled within 1 business day of reservation. Same day cancellation: 75% of fee (unless re-rented)	
No charge if field is cancelled by City for weather/safety reasons.	

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**Recreation Program Cancellation**

Full refund/credit granted if request is made at least 5 business days prior to the start of class.  
50% refund/credit granted if request is made less than 5 business days prior to the start of class.  
\$10 administrative fee for all cancellations.

Transfers must be requested 5 business days prior to the start of class.

No refunds for classes costing less than \$10.

No refunds/credits issued on or after the first day of class.

100% refund if class is cancelled by Parks & Recreation.