Submit your application for permit online at www.MyBuildingPermit.com.

Apply for Permit, and Select: Building, Type of Use, Demolition

DEMOLITION PERMIT APPLICATION 19

Type of building:

☐ Single family ☐ Accessory building ☐ Non-Residential ☐ Mixed Use ☐ Manufactured Home

The City's Fire Department is currently seeking training opportunities for their personnel. Property owners interested in allowing the City to conduct training operations prior to demolition of a structure may contact the Fire Department Training Division at (425) 806-6242.

A demolition permit is an over-the-counter permit when the application is complete and fees are paid, EXCEPT any structure listed in the City of Bothell Historic Resources Inventory or Historic Register shall require additional review. Demolition permits requiring additional review shall not be issued until the associated underlying permits are approved.

If the structure is listed in the City of Bothell Historic Inventory resources, you will need to provide the city with additional information prior to demolition.

- Demolition may not proceed prior to conduction and approval of a pre-demo inspection.

Puget Sound Clean Air Agency requirements:

If the roof area is greater than 120 square feet, a notice is required even if no asbestos is present. The Agency will not accept a demolition notification after the demolition has occurred. You may receive a Notice of Violation from the Agency for failure to notify. An Asbestos/Demolition Notification and a filing fee must be submitted to Puget Sound Clean Air Agency before any asbestos removal or demolition begins. This applies to all structures, including mobile homes with greater than 120 square feet of roof area. Please see the FAQs page on the PSCAA website. You must submit notification electronically at www.pscleanair.org/185/asbestos.

If the structure to be demolished is on the historic resources inventory, Bothell Register of Historic Landmarks, or is located within a historic district on the register, please provide the following documentation:

☐ Development Review Billing Form D. Review time for historic structures will be billed hourly by the Planner.

☐ Photographs showing all sides of the subject building and including:

- Landscapes and streetscape
- Interior and exterior architectural details
- Windows and window details
- Basement (if applicable)

☐ A report documenting the structure as a whole and its individual architectural features in photographs, drawings, and text in accordance with Bothell's Property Research Guide as maintained by the Community Development department. For properties on the historic inventory but not on the register, staff will make a determination of eligibility for the Bothell Register based on this report.

☐ For properties on the historic register, eligible for the historic register or contributing properties within a historic district on the register, the report shall also contain a thorough, deliberative analysis of each of the following alternatives (listed in descending order of preference) as to their feasibility: (continued)

1. Redesigning the project to avoid any impact to the structure or its setting;
2. Incorporating the structure into the overall design of the project;
3. Converting the structure into another use (adaptive reuse);
4. Relocating the structure on the property;
5. Relocating the structure to another property within the city of Bothell or its planning area; or
6. King and Snohomish County; or
7. Washington State;
8. Salvaging from the structure historically significant architectural features and building materials;

These properties shall be referred to the Landmark Preservation Board for negotiation of alternatives to demolition at the next regularly scheduled meeting of the board.

The WISAARD website database is used for checking building historical significance. Go to https://wisaard.dahp.wa.gov/.

- Click on the Search box on the very first page (where there's three boxes for "map" "search" and "help"), enter the parcel number or address (number only) in the Search… field.

Demolition may not proceed prior to on-site verification of the following items by a City of Bothell Construction Inspector:

- All utilities must be disconnected and verified by the Construction Inspector.
- Water service shall be disconnected with written notification from purveyor that disconnection is satisfactory.
- If City of Bothell water, contact the Utility Billing Department at 425-806-6881. Water meter shall be pulled by city water crew upon receipt of the **Billing department's notification** (approximately 2 to 3 days).
- All tanks (septic or fuel) must be pumped and removed by an approved method.
- Any fuel tanks (above or underground) are to be removed in accordance with State regulations. A fire permit for tank removal must also be obtained.
- Wells may not be abandoned, they must be sealed in accordance with State regulations.
- **If asbestos containing materials are present, contact PSCAA for permit**. An asbestos survey is performed by an AHERA Building Inspector. An AHERA inspector can be located in the Yellow pages under "Asbestos". A single-family resident homeowner can perform an asbestos survey for their renovation project, but not for the demolition of their residence.
- Side sewer must be disconnected and capped (by an approved method) at a property line nearest to the street/sewer main.
- Disposal of construction, demolition and land clearing (CDL) waste at facilities outside of King County are prohibited. Source separated recyclable material may be taken to any permitted recycling facility (KCC 10.30).
- Electricity disconnected and meter removed by utility (PUD or Puget Sound Energy).
- Gas meter removed and gas supply capped at property line.
- Cable disconnected.